



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 06/01/2021

ITEM NO: 12

---

DATE: April 29, 2021  
TO: Mayor and Town Council  
FROM: Laurel Prevetti, Town Manager  
SUBJECT: Adopt the Proposed Modifications to the Commission Appointment Policy as Recommended by the Council Policy Committee

**RECOMMENDATION:**

Adopt the proposed modifications to the Commission Appointment Policy as recommended by the Council Policy Committee (Attachment 1).

**BACKGROUND:**

The Committee directed staff to bring the Commission Appointment Policy 2-11 to the March Policy Committee meeting for discussion and to add language to encourage diversity, equity, and inclusion (DEI) in the recruitment and appointment process.

After public testimony and Committee discussion, the Committee directed staff to return to the April 27<sup>th</sup> Policy Committee meeting with proposed modifications to include DEI language, the addition of term limits, and clarification of the interview process.

**DISCUSSION:**

At the April 27, 2021 meeting, the Policy Committee reviewed the proposed modifications to the Commission Appointment Policy and after public testimony and Committee discussion, the Committee unanimously agreed to forward a recommendation to the Town Council to approve the proposed modifications to the Policy (Attachment 1), with additional input from the Youth Commission regarding:

- Youth Commission term limits as they apply to the overall Commission Appointment Policy and

**PREPARED BY:** Shelley Neis  
Town Clerk

---

Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney

---

PAGE 2 OF 2

SUBJECT: Adopt Proposed Modifications to the Commission Appointment Policy as  
Proposed by the Council Policy Committee

DATE: April 29, 2021

DISCUSSION (continued):

- The number of Commissioner positions available on the Youth Commission per the Enabling Resolution, and
- How the Commission liaison appointments are working out.

The Youth Commission discussed the items and provided the following input:

- The Youth Commission does not want to impose any term limits since they naturally term out after 12<sup>th</sup> grade graduation.
- The Youth Commission is very happy with 20 Commissioners and recommends no changes.
- The Youth Commission would like to continue serving as liaison to the Boards, Commissions, and Committees. They feel that both the adult Commissions and the Youth Commission share very valuable information and it is a great learning experience.

CONCLUSION:

Staff recommends the Council approve the recommendation of the Council Policy Committee to approve the proposed modifications to the Commission Appointment Policy 2-11.

COORDINATION:

This report was coordinated with the Town Manager's Office and the Town Attorney.

FISCAL IMPACT:

There is no fiscal impact.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Red-lined Commission Appointment Policy 2-11
2. March 23, 2021 Policy Committee Staff Report
3. April 27, 2021 Policy Committee Staff Report