



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 08/06/2019

ITEM NO: 2

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**DRAFT  
MINUTES OF THE TOWN COUNCIL MEETING  
JUNE 18, 2019**

The Town Council of the Town of Los Gatos conducted a Regular Meeting on Tuesday, June 18, 2019, at 7:00 p.m.

**MEETING CALLED TO ORDER AT 7:01 P.M.**

**ROLL CALL**

Present: Mayor Steven Leonardis, Vice Mayor Marcia Jensen, Council Member Rob Rennie, Council Member Marico Sayoc, Council Member Barbara Spector.

Absent: None

**PLEDGE OF ALLEGIANCE**

Daris Khajouei led the Pledge of Allegiance. The audience was invited to participate.

**PRESENTATIONS**

Mayor Leonardis announced that Gerard Tires was receiving a Small Business, Big Applause commendation.

Mayor Leonardis presented a commendation to Karen Briones for her work on Safe Routes to School and showed a video of its recent accomplishments. Ms. Briones thanked the Town.

**COMMISSION APPOINTMENTS**

Council appointed applicants to the vacant positions on Town Boards, Commissions, and Committees.

- Community and Senior Services Commission (CSSC)
  - Setareh Raygani did not interview and was not appointed.
  - George Rossmann was appointed for a 3 ½ year term.
- Council Finance Committee
  - Ron Dickel was appointed for a 4 ½ year term
- Historic Preservation Committee (HPC)
  - Steven Raspe did not interview and was not appointed.

Commission Appointments – continued

- Library Board (LIB)
  - Ashli Aldrich was not appointed.
  - Marie-Ange Tagne was appointed for a 2 ½ year term.
- Sales Tax Oversight Committee (STOC)
  - Paul Lawryk was appointed for a 4 ½ year term.
  - Mark Secchia was appointed for a 4 ½ year term.
- Personnel Board
  - No applications were received.
- Transportation and Parking Commission (T&P)
  - No applications were received.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

1. Approve Council meeting minutes of June 4, 2019.
2. Authorize the Town Manager to execute an annual agreement for services with the Los Gatos Chamber of Commerce to manage the Town's Information Center and assist with the coordination of the Leadership Los Gatos program, for a total contract amount not to exceed \$60,000; and Authorize a FY 2019/20 expenditure budget adjustment in the amount of \$15,000 to cover the additional services provided by the Chamber of Commerce.
3. Authorize the Town Manager to execute a first amendment to the agreement for services with ZAG Technical Services to increase compensation in the amount of \$100,000 for a total contract amount not to exceed \$300,000 for the period of September 6, 2017 through June 30, 2020.
4. Authorize the Town Manager to execute a first amendment to the agreement for actuarial services with Bartel Associates for a total contract amount not to exceed \$58,400.
5. Authorize the Town Manager to purchase Microsoft licensing from SoftwareONE in an amount not to exceed \$63,872.32.
6. Authorize the Town Manager to execute a five-year agreement for services with Pro-Sweep for downtown power washing and parking lot sweeping services in an amount not to exceed, \$71,352 in Fiscal Year 2019/20, plus an annual consumer price index adjustment annually thereafter.
7. Adopt an ordinance of the Town of Los Gatos amending Chapter 15 of the Los Gatos Town Code entitled "Motor Vehicles and Traffic." **ORDINANCE 2284**
8. Town Code Amendment Application A-19-002. Project Location: Town Wide. Applicant: Town of Los Gatos.  
Adopt an ordinance amending Chapter 29 (Zoning Regulations) of the Town Code regarding demolition regulations. **ORDINANCE 2285**

Consent Items – continued

9. Authorize the Town Manager to execute a five-year Agreement for Services with Elite Heating and Air Conditioning, Inc., for routine heating, ventilation, and air conditioning services in Town facilities in an amount not to exceed \$43,158 annually plus an additional \$30,000 for unanticipated repairs with a total annual amount of \$73,158, with a total agreement amount not to exceed \$365,790.
10. Authorize revenue and expenditure budget adjustments in the amount of \$6,000 to recognize receipt and expenditure of NorthNet Library System grant funds.
11. Adopt a Resolution updating the Town Manager’s Authority during official periods of Town Council recess and rescind Resolution 2002–119. **RESOLUTION 2019-033**
12. Authorize the Town Manager to execute an agreement with Los Gatos-Saratoga Union High School District and Los Gatos Union School District for School Resource Officer services for the period starting June 1, 2019 through June 30, 2021.
13. Authorize the Town Manager to execute a second amendment to the Agreement for Services with Sunnyvale Building Maintenance for custodial services for a three-month period in an amount not to exceed \$46,000.
14. Highway 17 Bicycle and Pedestrian Bridge Feasibility Analysis and Conceptual Engineering
  - A. Review and approve the scope of services for a Request for Proposals (RFP) for the Highway 17 Bicycle and Pedestrian Bridge Feasibility Analysis and Conceptual Engineering.
  - B. Authorize the Town Manager to negotiate and execute a Consultant Agreement for the Highway 17 Bicycle and Pedestrian Bridge Feasibility Analysis and Conceptual Engineering with the highest scored proposer in an amount not to exceed \$234,456.
15. Receive the final report on the hazardous vegetation (brush) abatement annual program for 2019.

**MOTION:**       **Motion by Vice Mayor Jensen** to approve the Consent Items including the revised agreement for Item #4 contained in the Desk Item. **Seconded by Council Member Spector.**

**VOTE:**           **Motion passed unanimously.**

**VERBAL COMMUNICATIONS**

Juliet Libante Panter

- Commented on the purpose of the Mills Act and requested Council consider adopting it.

MaryPat Power

- Requested Council consider adopting the Mills Act.

Kyle and Cameron Brown

- Commented in support of Council instituting Green Monday practices.

Verbal Communications – continued

Kathleen Willey

- Commented in support of Council instituting Green Monday practices.

Lisa Wade

- Commented in support of Council instituting Green Monday practices.

Melody Garliepp

- Commented on the Town's bee regulations and requested Council consider bringing them more in line with the County.

**PUBLIC HEARINGS**

16. Landscaping and Lighting Assessment Districts No. 1 & 2

- Adopt resolution confirming the diagram and assessments, and levying and authorizing collection of assessments for Landscape and Lighting Assessment District No. 1 - Blackwell Drive Benefit Zone. **RESOLUTION 2019-034**
- Adopt resolution confirming the diagram and assessments, and levying and authorizing collection of assessments for Landscape and Lighting Assessment District No. 1 - Kennedy Meadows Benefit Zone. **RESOLUTION 2019-035**
- Adopt resolution confirming the diagram and assessments, and levying and authorizing collection of assessments for Landscape and Lighting Assessment District No. 1 - Santa Rosa Heights Benefit Zone. **RESOLUTION 2019-036**
- Adopt resolution confirming the diagram and assessments, and levying and authorizing collection of assessments for Landscape and Lighting Assessment District No. 1 - Vasona Heights Benefit Zone. **RESOLUTION 2019-037**
- Adopt resolution confirming the diagram and assessments, and levying and authorizing collection of assessments for Landscape and Lighting Assessment District No. 1 - Hillbrook Drive Benefit Zone. **RESOLUTION 2019-038**
- Adopt resolution confirming the diagram and assessments, and levying and authorizing collection of assessments for Landscape and Lighting Assessment District No. 2 - Gemini Court Benefit Zone. **RESOLUTION 2019-039**

Matt Morley, Parks and Public Works Director, presented the staff report.

Opened Public Comment.

Ray Brizgys

- Requested clarification on what services are provided and who to contact if there are questions or concerns.

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SUBJECT: Draft Minutes of the Town Council Meeting of June 18, 2019

DATE: June 18, 2019

Closed public comment.

Public Hearing Item #16 – continued

Council discussed the matter.

**MOTION:**     **Motion** by **Vice Mayor Jensen** to approve the recommendation contained in the staff report. **Seconded** by **Council Member Spector**.

**VOTE:**        **Motion passed unanimously.**

17. Adopt a Resolution making determinations and ordering annexation of certain urban unincorporated islands within the Town of Los Gatos Urban Service Area pursuant to Sections 56757 and 56375.3 of the California Government Code. **RESOLUTION 2019-040**

Arn Andrews, Assistant Town Manager, presented the staff report.

Opened Public Comment.

Jim Hartigan

- Commented in favor of the annexation and requested a moratorium on certain fees and the gas blower ordinance.

Paul Grams

- Commented in opposition to the annexation and requested a grace period of three years on tree removal permit fees and reroof permits.

Shannon Susick

- Commented on the annexation and requested Town Code Section 16.20.035 be amended to limit construction work hours (specifically, shorter hours Monday through Friday and no construction Sundays or holidays).

Closed Public Comment.

Council discussed the matter.

**MOTION:**     **Motion** by **Vice Mayor Jensen** to approve the recommendation contained in the staff report. **Seconded** by **Mayor Leonardis**.

**VOTE:**        **Motion passed unanimously.**

18. Town Code Amendment Application A-19-001. Project Location: Town Wide. Applicant: Town of Los Gatos.

Consider amendments to Chapter 29 (Zoning Regulations) of the Town Code regarding fences, hedges, and walls, including regulations for the hillside area of Town.

Sean Mullin, Associate Planner, presented the staff report.

Opened Public Comment.

Samuel Schaevitz

- Commented in opposition of the draft ordinance.

David Weismann

- Commented on the riparian corridor definition, wildlife friendly setback areas, and perimeter fence guidelines and definitions.

Alice Kaufman, Committee for Green Foothills

- Commented in support of the draft ordinance.

Peter Donnelly

- Commented in support of the draft ordinance with the exception of the setback for perimeter fences.

Dashiell Leeds, Santa Clara Valley Audubon Society

- Commented in favor of the draft ordinance.

Don Wimberly

- Commented in opposition of the proposed setback in the draft ordinance.

Charles Schafer

- Commented in support of wildlife friendly fences.

Lee Quintana

- Commented in opposition of the draft ordinance.

Julie Donnelly

- Commented in support of the draft ordinance with the exception of the loophole for perimeter fences.

Closed Public Comment.

Council discussed the matter.

Public Hearing Item #18 – continued

**MOTION:** Motion by Council Member Rennie to adopt the recommendation contained in the staff report and replace the riparian definition with the language that is contained in the Town’s Hillside and Development Guidelines. **Seconded by Council Member Spector.**

**VOTE:** Motion passed unanimously.

The Town Clerk read the title of the ordinance.

### **COUNCIL/TOWN MANAGER REPORTS**

Mayor Leonardis commented on the loss of Leonard Pacheco, who was a long time Historic Preservation Committee member and adjourned the meeting in Leonard’s honor. All Council Members shared condolences and memories.

### **Council Matters**

- Council Member Sayoc stated she attended the Silicon Valley Community Energy Meeting and the Cities Association meeting.
- Council Member Spector stated she attended the Council Finance Committee meeting.
- Mayor Leonardis stated he attended the Council Finance Committee, the West Valley Sanitation District (WVSD) Board of Directors, the Treatment Plant Advisory Committee meetings, and the Veterans Memorial Foundation Flame of Liberty Memorial ceremony with Council Members Sayoc and Rennie.
- Vice Mayor Jensen stated she attended the Association of Bay Area Governments (ABAG) General Assembly and the Conceptual Development Advisory Committee (CDAC) meetings.
- Council Member Rennie stated he attended the Silicon Valley Clean Energy Authority (SCVEA) Finance and Risk Oversight Committee, the Valley Transportation Authority (VTA) Board, the Local Agency Formation Commission (LAFCO) and the Silicon Valley Leadership Sustainability and Leadership meetings; and the Veterans Memorial Foundation Flame of Liberty Memorial Ceremony.

### **Manager Matters**

- Announced the Almond Grove Ribbon Cutting on Saturday, June 22, 2019.
- Expressed sympathy on behalf of the staff on the passing of Leonard Pacheco.

### **ADJOURNMENT**

The meeting adjourned at 9:06 p.m. in honor of Leonard Pacheco.

Attest:

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Shelley Neis, Town Clerk