



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 12/06/2023

ITEM NO: 1

DATE: November 30, 2023
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Interview Applicants and Make Appointments for the Following Boards and Commissions: Arts and Culture Commission; Community Health and Senior Services; Complete Streets and Transportation Commission; Diversity, Equity, and Inclusion Commission; Historic Preservation Committee; Library Board; Parks and Sustainability Commission; Personnel Board; and Planning Commission

RECOMMENDATION:

Interview applicants and make appointments for the following Boards and Commissions: Arts and Culture Commission; Community Health and Senior Services; Complete Streets and Transportation Commission; Diversity, Equity, and Inclusion Commission; Historic Preservation Committee; Library Board; Parks and Sustainability Commission; Personnel Board; and Planning Commission.

BACKGROUND:

The Town's Boards and Commissions advise Los Gatos elected officials on a variety of policy and community interest matters. The Town of Los Gatos had an open recruitment for all Boards, Commissions, and Committees that had either existing vacancies or expiring terms, including the Finance Commission. Only Commissions with candidates are included in this action. Members are appointed by the Town Council with the exception of the Finance Commission. Per Los Gatos Municipal Code Section 2.50.205(c)(4), each member of the Town Council shall appoint one Citizen Appointee to the Finance Commission.

Any candidate interested in serving on a Town Board or Commission must complete the appropriate application and submit it during the recruitment period by the established deadline. Current Commissioners may seek to be reappointed upon the expiration of their

PREPARED BY: Wendy Wood
Town Clerk

Reviewed by: Town Manager and Town Attorney

current term because reappointment to a new term is not automatic. Those Commissioners seeking reappointment must submit an application.

BACKGROUND (continued):

Current Commissioners were notified of their term expiration and notices of the upcoming vacancies were published in the newspaper, posted on social media, published in the Town newsletter, and posted on the Town's website.

DISCUSSION:

On December 6, 2023, Council will interview applicants for the vacant and expiring Board, Commission, and Committee positions. Following the interviews, each Council Member will complete a written ballot with their respective selections. The Town Clerk will tally the votes, and issue runoff ballots if needed. Applicants are appointed with a majority vote. Upon completion of the appointment process, the Clerk will announce the votes.

All applicants will receive a notification regarding the appointments. The Town Clerk will advertise any unfilled positions and welcomes any additional direction from the Town Council. The next recruitment process is scheduled to open in February, with interviews to be conducted in April or May 2024, or as directed by the Town Council.

The number of vacancies and applications received for each Board, Commission, and Committee are listed below. Names with an asterisk indicate they were appointed to fill an unexpired vacancy and therefore did not serve an entire term.

ARTS AND CULTURE COMMISSION (ACC)

Two (2) seats are expiring December 31, 2023.

Applicants (2):

Cristiano Colantoni
Dornaz Mermarzia

Expiring Terms (2):

Cristiano Colantoni*
Dornaz Mermarzia*

BUILDING BOARD OF APPEALS (BOA)

One (1) vacant seat is expiring December 31, 2023.

Applicants (0)

Expiring Term (1):

Vacant

COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION (CHSSC)

Two (2) seats are expiring December 31, 2023.

Applicants (3):

Gregory Gentile
Richard Konrad
Martha Sterne

Expiring Terms (2):

Richard Konrad
Lydia Norcia*

DISCUSSION (continued):

COMPLETE STREETS AND TRANSPORTATION COMMISSION (CSTC)

Two (2) seats are expiring December 31, 2023.

Applicants (2):

William (Bill) Ehlers
Erik Miller

Expiring Terms (2):

Bill Ehlers
Gillian Verga

DIVERSITY, EQUITY, AND INCLUSION COMMISSION (DEIC)

Seven (7) seats will have staggered terms beginning in 2024.

** applied for more than one seat

Applicants (2):

Tony Alacon(faith leader, resident)
Jeanette Lovely(non-profit employee, resident)

Seat (1)

Town of Los Gatos Business Owner and Resident

Applicants (2):

Dominic Broadhead
Tiffany Hamm

Seat (1)

Town of Los Gatos Business Owner or Employee
(may or may not reside in Los Gatos)

Applicants (1):

Diane Fisher

Seat (1)

Town of Los Gatos Faith Leader
(may or may not reside in Los Gatos)

Applicants (2):

Jamie Donofrio (Los Gatos Business Employee)
Folake Phillips (resident)

Seat (1)

Town of Los Gatos Non-Profit Employee
(may or may not reside in Los Gatos)

Applicants (8):

Steven Bakota
Karen Delaney
Varily Isaacs
Pradeep Khanal
Carmen Lo
Dornaz Memarzia
Johanes Swenberg
Gordon Yamate

Seats (3)

Town of Los Gatos Residents

FINANCE COMMISSION (FC)

One (1) seat is expiring December 31, 2023.

Applicants (0)

Expiring Terms (1):

Stacey Dell

DISCUSSION (continued):

GENERAL PLAN COMMITTEE (GPC)

One (1) seat is expiring December 31, 2023.

Applicants (0)

Expiring Terms (1):

Steve Piasecki

HISTORIC PRESERVATION COMMITTEE (HPC)

One (1) seat is expiring December 31, 2023.

Applicants (2):

Gregory Gentile

Lee Quintana

Expiring Term (1):

Lee Quintana*

LIBRARY BOARD (LIB)

Two (2) seats are expiring December 31, 2023.

Applicants (3):

Richard Capatosto

Sabiha Chunawala

Megan Grasser

Expiring Terms (2):

Richard Capatosto

Sabiha Chunawala

PARKS AND SUSTAINABILITY COMMISSION

Two (2) seats are expiring December 31, 2023.

Applicants (4):

Mike Buncic

Craig Gleason

Gregory Lovely

Lydia Norcia

Expiring Terms (2):

Mike Buncic

Craig Gleason*

PERSONNEL BOARD

One (1) seat is expiring December 31, 2023; and one (1) short term seat expiring December 31, 2025.

Applicants (1):

David Sabes

Expiring Term (1) and Vacant Term (1):

Steven Bakota*

Vacant

DISCUSSION (continued):

PLANNING COMMISSION (PC)

Two (2) seats are expiring December 31, 2023; and one (1) short term seat expiring December 31, 2024, due to a resignation.

Applicants (4):

Tony Alarcon
Jeffrey Barnett
Adam Mayer
Emily Thomas

Expiring Terms (2) and Vacant Term (1):

Jeffrey Barnett
Emily Thomas*
Vacant

CONCLUSION AND NEXT STEPS:

The Town Council is scheduled to interview applicants for the following Boards and Commissions: Arts and Culture Commission; Community Health and Senior Services; Complete Streets and Transportation Commission; Diversity, Equity, and Inclusion Commission; Historic Preservation Committee; Library Board; Parks and Sustainability Commission; Personnel Board; and Planning Commission. At the conclusion of the interviews, the Council will make appointments based on a majority vote.

Typically, the Council Member making the selection to the Finance Commission would also report out their decision at the time of the Commission appointments. Since there are no applicants, staff would recommend reopening the application process immediately and continue the recruitment until the Council Member finds a candidate they would like to appoint.

Staff also welcomes Council direction on the timing of a recruitment to fill remaining and/or newly created vacancies based on the appointments.

COORDINATION:

The preparation of this report was coordinated with the Town Manager and Town Attorney.

FISCAL IMPACT:

There is no fiscal impact associated with the appointments.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

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SUBJECT: Boards and Commissions Interviews and Appointments

DATE: November 30, 2022

Attachments:

1. Applications
2. Council Policy 2-11: Commissions Appointments, Residency and Attendance Requirements, and Establishing a Quorum
3. Public Comment received before 11:00 a.m. November 30, 2023