MEETING DATE: 12/06/2023

ITEM NO: 1

DESK ITEM

DATE: December 6, 2023

TO: Mayor and Town Council

FROM: Laurel Prevetti, Town Manager

SUBJECT: Interview Applicants and Make Appointments for the Following Boards and

Commissions: Arts and Culture Commission; Community Heath and Senior Services; Complete Streets and Transportation Commission; Diversity, Equity, and Inclusion Commission; Historic Preservation Committee; Library Board;

Parks and Sustainability Commission; Personnel Board; and Planning

Commission

REMARKS:

Tiffany Hamm notified staff by phone that she is withdrawing her application due to a schedule conflict.

Attachment 5 contains an email from Lydia Norcia withdrawing her application for the Parks and Sustainability Commission.

Attachment 6 contains public comment received between 11:01 a.m., November 30, 2023 and 11:00 a.m., December 6, 2023.

Attachment 7 contains the interview schedule.

Attachments Previously Received with the Staff Report:

- 1. Applications
- 2. Council Policy 2-11: Commissions Appointments, Residency and Attendance Requirements, and Establishing a Quorum
- 3. Public Comment received before 11:00 a.m. November 30, 2023

Attachments Previously Received with the Addendum:

4. Jeffrey Barnett's email withdrawing his application

PREPARED BY: Wendy Wood

Town Clerk

Reviewed by: Town Manager and Town Attorney

PAGE **2** OF **2**

SUBJECT: Boards and Commissions Interviews and Appointments

DATE: December 6, 2023

Attachments Received with this Desk Item:

5. Lydia Norcia's email withdrawing her application

- 6. Public Comment received between 11:01 a.m. November 30, 2023 and 11:00 a.m. December 6, 2023
- 7. Interview Schedule