



**TOWN OF LOS GATOS  
PLANNING COMMISSION  
REPORT**

MEETING DATE: 11/29/2023

ITEM NO: 1

DESK ITEM

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DATE: November 29, 2023  
TO: Planning Commission  
FROM: Joel Paulson, Community Development Director  
SUBJECT: Consider and Make a Recommendation to the Town Council on the Draft Revised 2023-2031 Housing Element. Location: Town-Wide. General Plan Amendment Application GP-22-003.

**REMARKS:**

Exhibit 10 includes the Response Memorandum to HCD's November 7, 2023, Draft Preliminary Review Matrix, dated November 16, 2023. This document was provided to the Planning Commission on November 16, 2023, and published online as part seven-day public review period that was from November 16, 2023, to November 27, 2023. This document was also included in the November 28, 2023, resubmittal of the Draft Revised 2023-2031 Housing Element (November 2023) to the California Department of Housing and Community Development (HCD).

Exhibit 11 includes a copy of the ABAG "Using ADUs to Satisfy RHNA" Technical Memo, dated March 10, 2022. The income and affordability distribution of ADU's in the Housing Element was based on this technical memorandum. The ABAG information provided by the Los Gatos Community Alliance was a draft version. The Town is utilizing the recommended percentages provided in the final version of the ABAG technical memorandum.

Exhibit 12 includes public comment received between 11:01 a.m., Tuesday, November 28, 2023, and 11:00 a.m., Wednesday, November 29, 2023.

**PREPARED BY:** Erin Walters and Jocelyn Shoopman  
Associate Planners

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Reviewed by: Planning Manager, Community Development Director, and Town Attorney

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SUBJECT: DRAFT REVISED 2023-2031 HOUSING ELEMENT/GP-22-003

DATE: November 29, 2023

EXHIBITS:

Previously received (available online at: [www.losgatosca.gov/HousingElement](http://www.losgatosca.gov/HousingElement)):

1. Environmental Analysis
2. Draft Revised 2023-2031 Housing Element (November 2023)
3. Response Memorandum to the HCD Draft Preliminary Review Matrix

Previously received with the November 29, 2023, Staff Report:

4. Public Comment received between 11:01 a.m., Wednesday, November 15, 2023, and 11:00 a.m., Wednesday, November 22, 2023

Previously received with the November 28, 2023, Addendum Report:

5. Substantial Compliance with Housing Element Law (Government Code Title 7, Division 1, Chapter 3, Article 10.6 [65580–65589.11])
6. Draft Resolution for Adoption of the Draft Revised Housing Element (November 2023)
7. Public Comments Received During the Seven-Day Review Period
8. HCD Cover Letter
9. Public Comment Received on November 21, 2023

Received with this Desk Item Report:

10. Response Memorandum to HCD's November 7, 2023, Draft Preliminary Review Matrix, dated November 16, 2023
11. ABAG "Using ADUs to Satisfy RHNA" Technical Memo, March 10, 2022
12. Public Comment received between 11:01 a.m., Tuesday, November 28, 2023, and 11:00 a.m., Wednesday, November 29, 2023