

DATE:	February 1, 2021
TO:	Mayor and Town Council
FROM:	Laurel Prevetti, Town Manager
SUBJECT:	Approve Draft Minutes of the January 1, 2019 Council Meeting

## REMARKS:

Staff received the following question from a Council Member:

Why don't the minutes reflect the additional direction to discuss streetscape/urban design considerations for retail visibility with semi-permanent parklets during a joint Planning Commission/Town Council Study Session?

Staff's response:

Council discussed the idea and determined that a motion was not necessary. As action minutes, details of the Council discussion are not documented as the public has access to the video of the entire proceedings.

For Council's information, staff is working on the content and speakers for the joint Study Session, including the urban design considerations.

PREPARED BY: Shelley Neis Town Clerk

Reviewed by: Town Manager