



**TOWN OF LOS GATOS
TOWN COUNCIL
POLICY COMMITTEE**

MEETING DATE: 03/22/2022

ITEM NO: 1

**DRAFT
Minutes of the Town Council Policy Committee Meeting
February 22, 2022**

The Town Council Policy Committee of the Town of Los Gatos conducted a regular meeting utilizing teleconference and electronic means consistent with Government Code Section 54953, as Amended by Assembly Bill 361, in response to the state of emergency relating to COVID-19 and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.) and Town of Los Gatos Resolution 2021-044 on Tuesday, February 22, 2022, at 5:00 p.m.

MEETING CALLED TO ORDER AT 5:00 P.M.

ROLL CALL

Members Present: Mary Badame, Marico Sayoc.

Staff Present: Laurel Prevetti, Town Manager; Shelley Neis, Town Clerk; Joel Paulson, Community Development Department Director; Jenna De Long, Deputy Clerk; Holly Zappala, Management Analyst.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve Draft Minutes of the January 25, 2022 Council Policy Committee.

Approved.

OPENED PUBLIC COMMENT

None.

CLOSED PUBLIC COMMENT

OTHER BUSINESS

2. Identify Discuss and Recommend to the Town Council Retaining the Current Style of Study Session Minutes.

Shelley Neis, Town Clerk, presented the staff report.

After discussion, the Committee unanimously agreed to forward a recommendation to the Town Council to retain the current style of study session action minutes.

3. Discuss and Recommend to the Town Council Modifications to the Commission Appointment Policy 2-11 in Relation to the Adult Commissioner Appointments.

Shelley Neis, Town Clerk, presented the staff report.

After discussion, the Committee unanimously agreed to forward a recommendation to the Town Council to modify Commission Appointment Policy 2-11 to clarify that recently elected Council Members will interview and select Commissioners on the same evening and in a separate meeting following the Special Council Meeting in December certifying the election, swearing in any recently elected Council Members, and appointing the next Mayor/Vice Mayor. All applicants will be given the option to interview either in person or via Zoom.

ADJOURNMENT

The meeting adjourned at 5:22 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the February 22, 2022 meeting as approved by the Town Council Policy Committee.

Holly Zappala, Management Analyst