



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 04/15/2025

ITEM NO: 1

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DATE: April 11, 2025  
TO: Mayor and Town Council  
FROM: Chris Constantin, Town Manager  
SUBJECT: Interview Applicants and Make Appointments for Short-Term Vacancies on the Town's Boards, Committees, and Commissions

**RECOMMENDATION:**

Interview Applicants and make appointments for short-term vacancies on the Town's Boards, Committees, and Commissions.

**FISCAL IMPACT:**

There is no fiscal impact associated with the appointments.

**BACKGROUND:**

The Town's Boards, Committees, and Commissions (hereafter "Commissions") advise Los Gatos elected officials on policy and community interest matters. The Town of Los Gatos had an open recruitment for all Boards, Commissions, and Committees with existing vacancies. Only Commissions with qualified applicants are included in the recommended action. Commission members are appointed by a majority vote of the Town Council with the exception of the Finance Commission.

Notices for the recruitment were shared on Town social media platforms; posted in the Town Clerk's Office, library, and outside of the Community Development Department; and included in the Town's newsletter. A notice was also advertised on KCAT Channel 15 and displayed on the Town's official website. Email and text notifications were sent on March 21, 2025, to approximately 48 subscribers who had requested updates on Boards, Commissions, and Committee recruitments.

**PREPARED BY:** Wendy Wood  
Town Clerk

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Reviewed by: Town Manager and Assistant Town Manager

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**DISCUSSION:**

The recruitment for short-term vacancies on the Planning Commission, General Plan Committee, and Personnel Board opened on March 21, 2025, and closed on April 10, 2025. Individuals interested in serving on a Town Board, Committee, or Commission were encouraged to complete the appropriate application(s) and submit them via the Boards, Commissions, and Committees application portal during the designated recruitment period. Applicants were permitted to apply to multiple Commissions. At the close of the recruitment, four applications were received for the Planning Commission, one application was received for the Personnel Board, and no applications were submitted for the General Plan Committee.

On April 15, 2025, the Town Council will interview applicants for the vacant Commission positions. Following the interviews, each Council Member will complete a written ballot with their respective selections. The Town Clerk will tally the votes and issue runoff ballots if needed. Applicants are appointed with a majority vote. Upon completion of the appointment process, the Town Clerk will announce the votes.

The number of vacancies and applications received for each Commission are listed below. The order of the interviews will be as follows:

**PLANNING COMMISSION (PC)**

One (1) seat for a short-term expiring December 31, 2026.

**Applicants (4):**

Rasha Lashin  
Chris Ray  
Annie Schwartzstein  
Joseph Sordi

**Vacant Term (1):**

Vacant

**PERSONNEL BOARD**

One (1) seat for a short-term expiring December 31, 2025.

**Applicants (1):**

Martha Johanson

**Vacant Term (1):**

Vacant

**CONCLUSION:**

At the conclusion of the interviews, the Council will make appointments based on a majority vote by ballot. The Town Clerk will announce the appointments, and all applicants will receive a notification regarding the appointments. The Town Clerk will advertise any unfilled positions for the next recruitment in fall 2025, or as directed by the Town Council at this meeting.

**COORDINATION:**

The preparation of this report was coordinated with the Town Manager.

PAGE 3 OF 3

SUBJECT: Boards and Commissions Interviews and Appointments

DATE: April 15, 2025

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Applications
2. Council Policy 2-11: Commissions Appointments, Residency and Attendance Requirements, and Establishing a Quorum