

**RESOLUTION 2024-\_\_**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOS GATOS  
AMENDING THE ENABLING RESOLUTION OF THE  
HISTORIC PRESERVATION COMMITTEE AND  
RESCINDING RESOLUTION 2021-043**

**WHEREAS**, the Town Council of the Town of Los Gatos established the Historic Preservation Committee;

**WHEREAS**, the Committee is advisory to the Planning Commission and operates in the manner hereinafter prescribed; and

**WHEREAS**, the Planning Commission at its meeting on February 14, 2024, reviewed the proposed amendments to the Enabling Resolution of the Historic Preservation Committee, held a public hearing, and forwarded a recommendation of approval to the Town Council; and

**WHEREAS**, this matter was regularly noticed in conformance with State and Town law and came before the Town Council for public hearing on March 19, 2024; and

**WHEREAS**, on March 19, 2024, the Town Council accepted the report of the Planning Commission's recommendation of approval for the proposed amendments, held a public hearing, and voted to approve the amendments to the Enabling Resolution of the Historic Preservation Committee.

**WHEREAS**, the Town Council of the Town of Los Gatos hereby amends the qualifications of members and the duties of the Historic Preservation Committee.

**NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF LOS GATOS DOES HEREBY RESOLVE** that the terms and conditions for appointment and conduct of the Historic Preservation Committee are hereby established as follows:

1. Membership - Organization
  - a. The Committee shall consist of five (5) voting members. Two (2) members shall be Planning Commissioners and three (3) members shall be residents of the Town.
  - b. The terms of appointment shall be at the discretion of the Chair of Planning Commission for Planning Commission members.
  - c. The resident members shall be appointed by a majority vote of the Town Council and shall serve a term of four (4) years.
  - d. The Town Council and Planning Commission Chair shall appoint professional and lay members with demonstrated interest, competence, or knowledge in historic preservation.
  - e. The Town Council and Planning Commission Chair shall seek professional Committee members from among the disciplines of architecture, history, architectural history, planning, archeology, or other historic preservation related disciplines such as urban

- planning, American studies, American civilization, cultural geography, or cultural anthropology to the extent that such professionals are available in the community.
- f. Except as necessary to appoint qualified historic preservation professionals in the community, the Committee members should be residents of the Town.
  - g. The removal of public members and the absence of members shall be governed in accordance with all current Town Resolutions and Policies. Vacancies shall be filled by appointment by a majority vote of the Town Council and shall be for the unexpired term of the office vacated.
  - h. The Committee shall hold regular meetings at least once a month and such other meetings as it deems necessary or expedient. Special meetings shall be held by the Committee to avoid any delay of an application being considered by the Planning Commission. The Committee shall call and conduct its meetings in compliance with the Ralph M. Brown Act (Government Code Sections 54950 and following).
  - i. A majority of the total number of seats filled on the Committee shall constitute a quorum for the purpose of transaction the business of the Committee.
  - j. The Committee shall elect a chair and vice-chair, both of whom shall serve at the pleasure of the Committee. Terms of office shall be for one year and shall begin on February 1 and end of January 31 of the following year.
  - k. Minutes of the actions taken during its meetings shall be kept permanently and shall be a public record.
2. Powers and Duties
- a. The Committee oversees all development on properties that the Town considers historic.
  - b. The Committee is composed of residents with demonstrated interest, competence, or knowledge in historic preservation.
  - c. The duties of the Committee shall be to report to, consult with, and provide assistance, and make recommendations to the Planning Commission and Planning Director as provided in Chapter 29, Article VIII, Division 3 of the Town Code.
  - d. The Committee must report to the Planning Commission prior to any Commission meeting scheduled to discuss an application for a historic structure which requires Planning Commission approval, or a proposal to designate a landmark or a historic district.
3. Resolution Not to Affect Powers of Town Council or Planning Commission
- Nothing in this resolution shall be construed as restricting or curtailing any of the powers of the Town Council or Planning Commission, or as a delegation to the Committee of any of the authority or discretionary powers vested and imposed by law in such bodies.

**BE IT FURTHER RESOLVED** that this Resolution rescinds Resolution 2021-043.

**PASSED AND ADOPTED** at a regular meeting of the Town Council of the Town of Los Gatos, California, held on the 19<sup>th</sup> day of March 2024, by the following vote:

COUNCIL MEMBERS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED:

MAYOR OF THE TOWN OF LOS GATOS  
LOS GATOS, CALIFORNIA

DATE: \_\_\_\_\_

ATTEST:

TOWN CLERK OF THE TOWN OF LOS GATOS  
LOS GATOS, CALIFORNIA

DATE: \_\_\_\_\_

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