

# AGREEMENT FOR SERVICES

## Services for Creekside Sports Park Turf Maintenance

### PREAMBLE

THIS AGREEMENT is by and between TOWN OF LOS GATOS, a California municipal corporation, ("Town") and FieldTurf USA, Inc. ("Contractor"), a Corporation and whose address is 175 N. Industrial Blvd NE, Calhoun, GA 30701. This Agreement is made with reference to the following facts.

### I. RECITALS

- A. Town released a Request for Proposal for the services described in this Agreement, and the Contractor was the lowest cost Contractor.
- B. Contractor represents and affirms that it is willing to perform the desired work pursuant to this Agreement.
- C. Town desires to engage Contractor to provide field maintenance services for Creekside Sports Park.
- D. Contractor warrants it possesses the distinct professional skills, qualifications, experience, and resources necessary to timely perform the services described in this Agreement. Contractor acknowledges Town has relied upon these warranties to retain the Contractor.

### II. AGREEMENT

- A. Scope of Services. Contractor shall provide services as described in the Scope of Services, which is hereby incorporated by reference and attached as Exhibit A.
- B. Term. The term of this Agreement shall be from July 1, 2026 to Monday, June 30, 2031.
- C. Compliance with Laws. The Contractor shall comply with all applicable laws, codes, ordinances, and regulations of governing federal, state and local laws. Contractor represents and warrants to Town that it has all licenses, permits, qualifications and approvals of whatsoever nature which are legally required for the Contractor to practice its profession. Contractor shall maintain a Town of Los Gatos business license as required in Chapter 14 of the Code of the Town of Los Gatos.
- D. Sole Responsibility. Contractor shall be responsible for employing or engaging all persons necessary to perform the services under this Agreement.
- E. Information/Report Handling. All documents furnished to the Contractor by the Town and all reports and supportive data prepared by the Contractor under this Agreement are the Town's property and shall be delivered to the Town upon the completion of services or at the Town's written request. All reports, information, data, and exhibits prepared or assembled by the Contractor in connection with the performance of its services pursuant to this Agreement are confidential until released by the Town to the public, and the Contractor shall not make any of these documents or information available to any individual or organization not employed by the Contractor or the Town without the written consent of the Town before such release. The Town acknowledges that the reports to be prepared by the Contractor pursuant to this Agreement are for the purpose of evaluating a defined project, and Town's use of the information contained in the reports prepared by the Contractor in connection with other projects shall be solely at Town's risk, unless Contractor expressly

consents to such use in writing. Town further agrees that it will not appropriate any methodology or technique of Contractor which is and has been confirmed in writing by Contractor to be a trade secret of the Contractor.

- F. Compensation: Compensation for services for year one **shall not exceed \$27,690.00** at the rates set forth in Exhibit A. Compensation for future years will be the year one base cost of \$27,690.00 adjusted upward annually for the remaining term of this agreement by the change, if any, in the San Francisco-Oakland-San Jose Metropolitan Area Consumer Price Index for All Urban Consumers, all items (CPI). The adjustment shall be based upon the CPI published on December 31 of the preceding year. If the CPI indicates a downward adjustment, compensation will remain at the base amount. Compensation for services is inclusive of all costs subject to appropriation of funds, notwithstanding any other provision in this agreement. Payment shall be based upon Town approval of each task. Payment shall be adjusted upward annually for the remaining term of this agreement by the change, if any.
- G. Billing. Billing shall be monthly by invoice within thirty (30) days of the rendering of the service and shall be accompanied by a detailed explanation of the work performed by whom at what rate and on what date. Also, plans, specifications, documents or other pertinent materials shall be submitted for Town review, even if only in partial or draft form. Payment shall be net thirty (30) days. All invoices and statements to the Town shall be addressed as follows:  
Invoices: Town of Los Gatos  
Attn: Accounts Payable  
P.O. Box 655  
Los Gatos, CA 95031-0655  
Email (preferred): AP@losgatosca.gov
- H. Availability of Records. Contractor shall maintain the records supporting this billing for not less than three years following completion of the work under this Agreement. Contractor shall make these records available to authorized personnel of the Town at the Contractor offices during business hours upon written request of the Town.
- I. Assignability and Subcontracting. The services to be performed under this Agreement are unique and personal to the Contractor. No portion of these services shall be assigned or subcontracted without the written consent of the Town.
- J. Independent Contractor. It is understood that the Contractor, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and not an agent or employee of the Town. As an independent contractor he/she shall not obtain any rights to retirement benefits or other benefits which accrue to Town employee(s). With prior written consent, the Contractor may perform some obligations under this Agreement by subcontracting, but may not delegate ultimate responsibility for performance or assign or transfer interests under this Agreement. Contractor agrees to testify in any litigation brought regarding the subject of the work to be performed under this Agreement. Contractor shall be compensated for its costs and expenses in preparing for, traveling to, and testifying in such matters at its then current hourly rates of compensation, unless such litigation is brought by Contractor or is based on allegations of Contractor's negligent performance or wrongdoing.

- K. Conflict of Interest. Contractor understands that its professional responsibilities are solely to the Town. The Contractor has and shall not obtain any holding or interest within the Town of Los Gatos. Contractor has no business holdings or agreements with any individual member of the Staff or management of the Town or its representatives, nor shall it enter into any such holdings or agreements. In addition, the Contractor warrants that it does not presently and shall not acquire any direct or indirect interest adverse to those of the Town in the subject of this Agreement, and it shall immediately disassociate itself from such an interest, should it discover it has done so and shall, at the Town's sole discretion, divest itself of such interest. Contractor shall not knowingly and shall take reasonable steps to ensure that it does not employ a person having such an interest in this performance of this Agreement. If after employment of a person Contractor discovers it has employed a person with a direct or indirect interest that would conflict with its performance of this Agreement, Contractor shall promptly notify Town of this employment relationship, and shall, at the Town's sole discretion, sever any such employment relationship.
- L. Non-Discrimination. Contractor warrants that it is an equal opportunity employer and shall comply with applicable regulations governing equal employment opportunity. Neither the Contractor nor its subcontractors do and neither shall discriminate against persons employed or seeking employment with them on the basis of age, sex, color, race, marital status, sexual orientation, ancestry, physical or mental disability, national origin, religion, or medical condition, unless based upon a bona fide occupational qualification pursuant to the California Fair Employment & Housing Act.

### III. INSURANCE AND INDEMNIFICATION

A. Minimum Scope of Insurance:

1. Contractor agrees to have and maintain, for the duration of the contract, General Liability insurance policies insuring him/her and his/her firm to an amount not less than: two million dollars (\$2,000,000) combined single limit per occurrence for bodily injury, personal injury and property damage.
2. Contractor agrees to have and maintain for the duration of the contract, an Automobile Liability insurance policy ensuring him/her and his/her staff to an amount not less than one million dollars (\$1,000,000) combined single limit per accident for bodily injury and property damage.
3. Contractor shall provide to the Town all certificates of insurance, with original endorsements effecting coverage. Contractor agrees that all certificates and endorsements are to be received and approved by the Town before work commences.

B. General Liability:

1. The Town, its elected and appointed officials, employees, and agents are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor, premises owned or used by the Contractor.
2. The Contractor's insurance coverage shall be primary insurance as respects the Town, its elected and appointed officials, employees, and agents. Any insurance or self-insurances maintained by the Town, its officers, officials, employees or agents shall be excess of the Contractor's insurance and shall not contribute with it.

3. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Town, its officers, officials, employees or agents.
  4. The Contractor's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- C. All Coverages. Each insurance policy required in this item shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the Town. Current certification of such insurance shall be kept on file at all times during the term of this agreement with the Town Clerk.
- D. Workers' Compensation. In addition to these policies, Contractor shall have and maintain Workers' Compensation insurance as required by California law and shall provide evidence of such policy to the Town before beginning services under this Agreement. Further, Contractor shall ensure that all subcontractors employed by Contractor provide the required Workers' Compensation insurance for their respective employees. As required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than one million dollars (\$1,000,000) per accident for bodily injury or disease.
- E. Indemnification. The Contractor shall indemnify the Town its elected and appointed officials, employees and agents from all damages, liabilities, penalties, costs, or expenses in law or equity that may at any time arise or be set up because of damages to property or personal injury received by reason of, or in the course of performing work which may be occasioned by any act or omissions of the Contractor, or any of the Contractor's officers, employees, or agents or any subcontractor. Contractor shall defend the Town against any such claims.

#### IV. GENERAL TERMS

- A. Waiver. No failure on the part of either party to exercise any right or remedy hereunder shall operate as a waiver of any other right or remedy that party may have hereunder, nor does waiver of a breach or default under this Agreement constitute a continuing waiver of a subsequent breach of the same or any other provision of this Agreement.
- B. Governing Law. This Agreement, regardless of where executed, shall be governed by and construed to the laws of the State of California. Venue for any action regarding this Agreement shall be in the Superior Court of the County of Santa Clara.
- C. Mediation. Should any dispute arise out of this Agreement, any party may request that it be submitted to mediation. The parties shall meet in mediation within 30 days of a request. The mediator shall be agreed to by the mediating parties. In the absence of an agreement, the parties shall each submit one name from mediators listed by either the American Arbitration Association, the California State Board of Mediation and Conciliation, or other agreed-upon service. The mediator shall be selected by a blind draw. The cost of mediation shall be borne equally by the parties. Neither party shall be deemed the prevailing party. No party shall be permitted to file a legal action without first meeting in mediation and making a good faith attempt to reach a mediated settlement. The mediation process, once commenced by a meeting with the mediator, shall last until agreement is reached by the parties but not more than 60 days, unless the maximum time is extended by the parties.
- D. Termination of Agreement. The Town and the Contractor shall have the right to terminate this agreement with or without cause by giving not less than fifteen days (15) written notice of termination. In the event of

termination, the Contractor shall deliver to the Town all plans, files, documents, reports, performed to date by the Contractor. In the event of such termination, Town shall pay Contractor an amount that bears the same ratio to the maximum contract price as the work delivered to the Town bears to completed services contemplated under this Agreement, unless such termination is made for cause, in which event, compensation, if any, shall be adjusted in light of the particular facts and circumstances involved in such termination.

- E. Prevailing Wages. This project is subject to the requirements of Section 1720 et seq. of the California Labor Code requiring the payment of prevailing wages, the training of apprentices and compliance with other applicable requirements. Contractors and all subcontractors who perform work on the project are required to comply with these requirements. Prevailing wages apply to all projects over \$1,000 which are defined as a “public work” by the State of California. This includes: construction, demolition, repair, alteration, maintenance and the installation of photovoltaic systems under a Power Purchase Agreement when certain conditions are met under Labor Code Section 1720.6. This include service and warranty work on public buildings and structures.
1. The applicable California prevailing wage rate can be found at [www.dir.ca.gov](http://www.dir.ca.gov) and are on file with the Town of Los Gatos Parks and Public Works Department, which shall be available to any interested party upon request. The contractor is also required to have a copy of the applicable wage determination posted and/or available at each jobsite.
  2. Specifically, contractors are reminded of the need for compliance with Labor Code Section 1774-1775 (the payment of prevailing wages and documentation of such), Section 1776 (the keeping and submission of accurate certified payrolls) and 1777.5 in the employment of apprentices on public works projects. Further, overtime, weekend and holiday pay, and shift pay must be paid pursuant to applicable Labor Code section.
  3. The public entity for which work is being performed or the California Department of Industrial Relations may impose penalties upon contractors and subcontractors for failure to comply with prevailing wage requirements. These penalties are up to \$200 per day per worker for each wage violations identified; \$100 per day per worker for failure to provide the required paperwork and documentation requested within a 10-day window; and \$25 per day per worker for any overtime violation.
  4. As a condition to receiving progress payments, final payment and payment of retention on any and all projects on which the payment of prevailing wages is required, the contractor agrees to present to the TOWN, along with its request for payment, all applicable and necessary certified payrolls (for itself and all applicable subcontractors) for the time period covering such payment request. The term “certified payroll” shall include all required documentation to comply with the mandates set forth in Labor Code Section 1720 et seq, as well as any additional documentation requested by the Agency or its designee including, but not limited to: certified payroll, fringe benefit statements and backup documentation such as monthly benefit statements, employee timecards, copies of wage statements and cancelled checks, proof of training contributions (CAC2 if applicable), and apprenticeship forms such as DAS-140 and DAS-142.
  5. In addition to submitting the certified payrolls and related documentation to the TOWN, the contractor and all subcontractors shall be required to submit certified payroll and related documents electronically to the California Department of Industrial Relations. Failure to submit payrolls to the DIR when mandated by the project parameters shall also result in the withholding of progress, retention and final payment.

6. No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

No contractor or subcontractor may be awarded a contract for public work on a public works project, unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. Contractors MUST be a registered “public works contractor” with the DIR AT THE TIME OF BID. Where the prime contract is less than \$15,000 for maintenance work or less than \$25,000 for construction alternation, demolition or repair work, registration is not required.

7. Should any contractor or subcontractors not be a registered public works contractor and perform work on the project, Contractor agrees to fully indemnify the TOWN for any fines assessed by the California Department of Industrial Relations against the TOWN for such violation, including all staff costs and attorney’s fee relating to such fine.

The TOWN shall withhold any portion of a payment; including the entire payment amount, until certified payroll forms and related documentation are properly submitted, reviewed and found to be in full compliance. In the event that certified payroll forms do not comply with the requirements of Labor Code Section 1720 et seq., the TOWN may continue to hold sufficient funds to cover estimated wages and penalties under the contract.

- F. Amendment. No modification, waiver, mutual termination, or amendment of this Agreement is effective unless made in writing and signed by the Town and the Contractor.

- G. Notices. Any notice required to be given shall be deemed to be duly and properly given if mailed postage prepaid, and addressed to:

Town of Los Gatos

Attn: Town Clerk

110 E. Main Street, Los Gatos, CA 95030

FieldTurf USA, Inc.

175 N. Industrial Blvd NE, Calhoun, GA 30701

or personally delivered to the Contractor to such address or such other address as Contractor designates in writing to Town.

- H. Order of Precedence. In the event of any conflict, contradiction, or ambiguity between the terms and conditions of this Agreement in respect of the Products or Services and any attachments to this Agreement, then the terms and conditions of this Agreement shall prevail over attachments or other writings.

- I. Entire Agreement. This Agreement, including all Exhibits, constitutes the complete and exclusive statement of the Agreement between the Town and the Contractor. No terms, conditions, understandings or agreements purporting to modify or vary this Agreement, unless hereafter made in writing and signed by the party to be bound, shall be binding on either party.

IN WITNESS WHEREOF, the Town and the Contractor have executed this Agreement.

TOWN OF LOS GATOS:

FIELDTURF USA, INC.:

\_\_\_\_\_  
**SIGNATURE**

Chris Constantin

\_\_\_\_\_  
**FULL NAME**

Town Manager

\_\_\_\_\_  
**TITLE**

\_\_\_\_\_  
**DATE SIGNED**

\_\_\_\_\_  
**SIGNATURE**

Darren Gill

\_\_\_\_\_  
**VENDOR SIGNATORY'S FULL NAME**

Executive Vice-President

\_\_\_\_\_  
**VENDOR SIGNATORY'S TITLE**

\_\_\_\_\_  
**DATE SIGNED**

Approved as to form:

\_\_\_\_\_  
**SIGNATURE**

Gabrielle Whelan

\_\_\_\_\_  
**FULL NAME**

Town Attorney

\_\_\_\_\_  
**TITLE**

\_\_\_\_\_  
**DATE SIGNED**

The execution date is the date on which the last party has signed.



**REQUEST FOR PROPOSAL**  
**FOR**  
**CREEKSIDE SPORTS PARK TURF MAINTENANCE**  
**TBD**

**Proposal Opening**  
**Tuesday, March 31, 2026, 2:00 pm**

**ISSUE DATE: March 4, 2026**

**Exhibit A**

**CREEKSIDE SPORTS PARK TURF MAINTENANCE**

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### Attachments:

A - Creekside Sports Park

B - Sample- Agreement for Services 2026.01 (1)

C - Insurance Requirements 2024 - 2 Million (2)

## 1. Scope of Work

### 1.1. Scope of Work - Turf Maintenance

Vendor to provide pricing for maintenance service for one artificial turf field. The scope of work includes the following tasks:

#### 1. Loosen compaction of rubber crumb:

- Use specialized equipment to carefully loosen the compaction of the rubber crumb infill throughout the entire field surface.
- Ensure that the infill is evenly distributed and the field is level.

#### 2. Remove, clean, and replace rubber crumb:

- Remove the rubber crumb infill from the field using a vacuum or similar equipment.
- Thoroughly clean the rubber crumb to remove any debris, dust, or dirt.
- Inspect the rubber crumb for any signs of degradation or contamination and replace as necessary.
- Reapply the cleaned and inspected rubber crumb evenly across the field surface.

#### 3. Brush turf to help blades stand up:

- Use a specialized brush to comb the synthetic turf blades in order to help them stand upright and maintain their natural appearance.
- Ensure that the brushing process is gentle enough to avoid damaging the turf fibers.

#### 4. Magnet sweep to remove any metallic debris:

- Using a magnet sweep tool, thoroughly scan the entire field surface to identify and remove any metallic debris such as nails, screws, or other objects that may pose a hazard or cause damage to the turf or players.

#### 5. Disinfect turf to eliminate risk of MRSA, Staph, or any other viruses or germs:

- Apply a suitable disinfectant or antimicrobial solution to the entire turf surface to eliminate the risk of MRSA, Staph, or any other viruses or germs that may be present.
- Ensure that the disinfection process is effective in killing and neutralizing harmful bacteria and viruses.

#### 6. Take bacteria readings before and after cleaning:

- Before starting the maintenance process, take bacterial readings using appropriate testing equipment to establish a baseline measurement of bacteria present on the turf.
- After completing the maintenance activities, perform another round of bacterial readings to assess the effectiveness of the cleaning and disinfection process.

#### 7. Field Striping:

- Re-striping of the field shall happen after all other maintenance activities have been completed.

- Field to be re-stripped using **Pioneer Athletics** or an approved equal.

#### 8. **Generate report:**

- Provide a detailed report summarizing the maintenance activities performed, including the results of the bacteria readings and any observations or recommendations for further action.
- The report shall be submitted to the Town of Los Gatos within a reasonable timeframe after completion of work and shall include:
  - A comprehensive, accurate report of the work completed
  - A report of the bacteria testing method utilized, locations tested, information on any third-party vendor used for testing, and test results.
  - A turf condition report containing information of the current turf condition, any locations that present a hazard or damage to the turf, and any other specific site conditions that are relevant to the maintenance and upkeep of a turf sports surface.

#### 1.2. **Scope of Work - Turf Repair**

The artificial turf repair service shall comply with the following specifications and relevant standards:

##### A. **Materials Specifications:**

- All repairs will be made with the same materials or approved equals by Town Staff.

##### B. **Standards Compliance:**

- All materials used must comply with the American Society for Testing and Materials (ASTM) standards for artificial turf.
- Turf installation and repair must conform to the specifications established by the International Play Equipment Manufacturers Association (IPEMA).
- Inspection and maintenance guidelines shall align with the Synthetic Turf Council's (STC) best practices for artificial turf.

##### C. **Site Assessment:**

- Conduct a thorough site assessment prior to repairs, documenting current conditions including seam integrity, infill depth, and any damaged areas.
- Prepare a report detailing findings and recommended repairs, including a timeline and cost estimate.

The selected contractor shall deliver the following services:

##### A. **Repair Services:**

- Repair of seams and areas of turf that show signs of wear, tearing, or separation.

- Reinstall infill material to the required levels and redistribute to ensure a uniform surface.
- Replacement of damaged or worn sections of turf, including proper adhesion and seam welding techniques.

**B. Quality Assurance:**

- Implement a strict quality control process to ensure all repairs meet the specifications outlined above.
- Conduct end-of-job inspections to verify repair quality and durability.

**C. Health & Safety:**

- All workers must follow Occupational Safety and Health Administration (OSHA) guidelines.

**D. Environmental Considerations:**

- All materials used must be environmentally friendly and compliant with local environmental regulations.
- Implement measures to minimize noise, dust, and waste during repair operations.

**Delivery Requirements**

The contractor shall adhere to the following delivery requirements for materials and services:

**A. Timeline:**

- Work must be scheduled to minimize disruption to park operations and community use.

**B. Material Delivery:**

- Materials should be delivered and stored on-site in a manner that avoids damage and contamination.

**C. Cleanup:**

- Upon completion of repairs, the area must be cleaned and free of debris, materials, and equipment.
- The contractor is responsible for proper disposal of all waste materials according to local regulations.

**Conclusion**

The Town of Los Gatos is committed to maintaining high-quality recreational facilities for its residents. The contractor must demonstrate the ability to deliver superior artificial turf repair services while maintaining compliance with all specified standards.

### **1.3. Frequencies**

#### **Artificial Turf Maintenance**

- Maintenance frequency shall be two (2) times per year. Vendor shall be responsible for completing the maintenance activities described in the "*Scope of Work - Turf Maintenance*" section on a biannual basis. Please provide pricing accordingly.

#### **Artificial Turf Repair**

- Repair frequency shall be on an as needed basis. Vendor shall be responsible for completing the repairs as described in the "*Scope of Work - Turf Repair*" section. please provide pricing for repairs as a price per square foot. This price per square foot shall include labor and materials.

#### **G-MAX Testing**

- G-MAX testing shall be a minimum of once per year.
- Testing locations shall comply with ASTM F1936 standards; a minimum of 10 evenly distributed test points for a full-size field.

#### **Anti-Microbial Testing**

- Antimicrobial testing shall be at each service.
- Testing shall occur at a minimum of 10 evenly distributed test points for a full-size field.

By confirming below, the submission of a Proposal shall be deemed a representation and certification by the Proposer that they have investigated all aspects of the RFP, that they are aware of the applicable facts pertaining to the RFP process, its procedures and requirements, and they have read and understand the RFP. No request for modification of the Proposal shall be considered after its submission on the grounds that the Proposer was not fully informed as to any fact or condition.

Confirmed

**PRICE TABLES**

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Biannual Artificial Turf Maintenance for Creekside Sports Park.	2	Each	\$9,845.00	\$19,690.00
2	Artificial Turf Repair - Price Per Square Foot (as needed repairs)	500	S.F.	\$7.99	\$3,995.00
3	Day Rate for small Patch or Seam Repairs (<100 S.F.)	12	Each	\$332.91	\$3,994.92
<b>TOTAL</b>					<b>\$27,679.92</b>