

**RESOLUTION 2026-xx**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOS GATOS AUTHORIZING THE TOWN MANAGER, OR THE TOWN MANAGER’S DESIGNEE, TO EXECUTE AND ADMINISTER ACTIVITIES AND OBLIGATIONS RELATED TO THE TOWN’S MEMBERSHIP IN AND PARTICIPATION WITH THE CALIFORNIA JOINT POWERS INSURANCE AUTHORITY**

**WHEREAS**, the Town of Los Gatos is a member of the California Joint Powers Insurance Authority (“CJPIA”) and participates in insurance, self-insurance, risk management, claims handling, and related programs through that membership; and

**WHEREAS**, Town Code section 2.30.295 establishes the Town Manager’s authority and responsibility to administer Town operations and carry out duties assigned by the Town Council, and the Town Council desires to clarify the Town Manager’s authority with respect to CJPIA-related activities and obligations;

**WHEREAS**, the Town Council finds it desirable to designate the Town Manager, or the Town Manager’s designee, as the officer responsible for executing and administering administrative actions necessary to implement the Town’s CJPIA membership and participation.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Los Gatos as follows:

**Section 1. Authority of Town Manager.** The Town Manager, or the Town Manager’s designee, is hereby authorized to execute, administer, and take any and all actions necessary or convenient to carry out any activity, duty, or obligation of the Town arising from or related to the Town’s membership in and participation with the California Joint Powers Insurance Authority, including, without limitation, the execution and submission of forms, notices, certifications, elections, program documents, contributions, deposits, and other related administrative instruments.

**Section 2. Delegation by Town Manager.** The Town Manager may designate one or more Town officers or employees to exercise any authority granted under this Resolution, in whole or in part, and may limit, revoke, or modify any such designation at any time. Any such designation may be made in writing and shall specify the scope of the delegated authority.

**Section 3. Scope of Authority.** This Resolution is intended to provide administrative authority to implement the Town’s CJPIA membership and participation obligations and shall be construed to apply only to actions arising from or related to that membership and participation.

**Section 4. Effective Date.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** at a regular meeting of the Town Council of the Town of Los Gatos, California, held on the \_\_\_\_\_<sup>th</sup> of April 2026, by the following vote:

COUNCIL MEMBERS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED:

\_\_\_\_\_  
MAYOR  
LOS GATOS, CALIFORNIA

ATTEST:

\_\_\_\_\_  
TOWN CLERK  
LOS GATOS, CALIFORNIA