



**TOWN OF LOS GATOS  
TOWN COUNCIL  
POLICY COMMITTEE**

MEETING DATE: 11/28/2023

ITEM NO: 1

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**DRAFT  
Minutes of the Town Council Policy Committee Meeting  
October 24, 2023**

The Town Council Policy Committee of the Town of Los Gatos conducted a regular meeting on Tuesday, October 24, 2023, at 5:00 p.m.

**MEETING CALLED TO ORDER AT 5:00 P.M.**

**ROLL CALL**

Members Present: Rob Moore, Matthew Hudes

Staff Present: Laurel Prevetti, Town Manager; Gabrielle Whelan, Town Attorney; Katy Nomura, Assistant Town Manager; Wendy Wood, Town Clerk; Joel Paulson, Community Development Director; Gitta Ungvari, Finance Director (by phone); Ryan Baker, Library Director; Nicolle Burnham, Parks and Public Works Director; Holly Young, Senior Management Analyst.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

**1. Approve Minutes of the September 26, 2023 Council Policy Committee Meeting.**

Opened public comment.

None.

Closed Public Comment.

**MOTION:** Motion by Vice Chair/Council Member Hudes to approve the minutes of the September 26, 2023 Council Policy Committee meeting. **Seconded** by Chair/Council Member Moore.

**VOTE:** Motion passed by a unanimous vote.

**VERBAL COMMUNICATIONS**

Opened public comment.

Lee Fagot

- Commented that he would like to see the development of a new policy regarding transparency, accountability, and Council oversight based on the Town's Housing Element submittal.

Closed Public Comment.

## **OTHER BUSINESS**

### **2. Review the Town Council Potential Modifications to Town Council Policy 2-11: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum and Make Recommendations to the Town Council on Potential Modifications.**

Laurel Prevetti, Town Manager, presented the staff report.

Opened public comment.

Lee Quintana

- Commented that the General Plan Committee should be eliminated because it meets infrequently and its main functions are the General Plan and Housing Element Updates.

Closed Public Comment.

**MOTION:** Motion by Vice Chair/Council Member Hudes to forward a recommendation to the Town Council to approve the proposed modifications in Attachment 1 to Town Council Policy 2-11: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum. **Seconded by Chair/Council Member Moore.**

**VOTE:** Motion passed by a unanimous vote.

### **3. Discuss the Core Municipal Services Provided by the Town of Los Gatos.**

Holly Young, Senior Management Analyst, presented the staff report.

Opened public comment.

Kimberly Snyder, New Museum Los Gatos (NUMU) Executive Director

- Commented that the museum's services are core to the Los Gatos community and asked the Town to continue to invest in the museum.

Lee Quintana

- Commented that she was surprised that the Town and NUMU were not more officially connected given the working partnerships.

Lee Fagot

- Commented that he did not differentiate between the Town and NUMU.

Closed Public Comment.

The Committee received the report and provided feedback, including moving away from using the term “core services” and using “municipal services” instead and considering “value-added” services versus “non-value added” services through the eyes of community customers during the next budget cycle.

### **ADJOURNMENT**

The meeting adjourned at 6:06 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the October 24, 2023 meeting as approved by the Town Council Policy Committee.

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Holly Young, Senior Management Analyst