



TOWN OF LOS GATOS
FINANCE COMMISSION REPORT

MEETING DATE: 09/09/2024

ITEM NO: 10

DATE: August 27, 2024
TO: Finance Commission
FROM: Laurel Prevetti, Town Manager
SUBJECT: Discuss and Confirm the Finance Commission Meeting Date for the Month of November 2024

RECOMMENDATION:

Staff recommends that the Finance Commission discuss and confirm the Finance Commission meeting date for the month of November.

REMARKS:

On January 10, 2023, the Commission approved regular meetings on the second Monday of each month at 5 p.m. The Finance Commission reconfirmed the day and time of the regular meetings at its January 8, 2024 meeting. The November meeting is scheduled for November 11, 2024 on Veterans Day. Since the Town added the Veterans Day Holiday to the list of official Town holidays on August 20, 2024, the Commission should discuss and confirm another date for the regular November meeting. Attachment 1 contains the schedule for 2024.

State law requires a quorum of voting members to be in attendance in person. For the Finance Commission, the quorum is three resident member Commissioners.

Attachment:

1. Finance Commission Schedule for 2024

PREPARED BY: Gitta Ungvari
Finance Director

Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney
