



**TOWN OF LOS GATOS  
TOWN COUNCIL  
POLICY COMMITTEE**

MEETING DATE: 2/27/2024

ITEM NO: 1

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**DRAFT  
Minutes of the Town Council Policy Committee Meeting  
January 23, 2024**

The Town Council Policy Committee of the Town of Los Gatos conducted a regular meeting on Tuesday, January 23, 2024, at 5:00 p.m.

**MEETING CALLED TO ORDER AT 5:00 P.M.**

**ROLL CALL**

Members Present: Vice Mayor Matthew Hudes and Council Member Maria Ristow.

Staff Present: Katy Nomura, Assistant Town Manager, and Wendy Wood, Town Clerk.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

**1. Approve Minutes of the November 28, 2023, Council Policy Committee Meeting.**

There was no public comment.

**MOTION:** Motion by Vice Mayor Hudes to approve the minutes. **Seconded by Council Member Ristow.**

**VOTE:** Motion passed by a unanimous vote.

**VERBAL COMMUNICATIONS**

No one spoke.

**OTHER BUSINESS**

**2. Appoint Chair and Vice Chair.**

There was no public comment.

**MOTION:** Motion by Vice Mayor Hudes to nominate Council Member Ristow as Chair. **Seconded by Council Member Ristow.**

**VOTE:** Motion passed by a unanimous vote.

**MOTION: Motion by Council Member Ristow** to nominate Vice Mayor Hudes as Vice Chair.  
**Seconded by Vice Mayor Hudes.**

**VOTE: Motion passed by a unanimous vote.**

### **3. Determine Meeting Dates and Time.**

There was no public comment.

**MOTION: Motion by Vice Mayor Hudes** to approve the calendar for the committee to meet on the fourth Tuesday of every month at 5:00 p.m. **Seconded by Council Member Ristow.**

**VOTE: Motion passed by a unanimous vote.**

### **4. Identify Future Work Plan Items for the Council Policy Committee**

Katy Nomura, Assistant Town Manager, presented the staff report.

Opened public comment.

Lee Fagot

- Spoke about Democracy Tent and commented on Brown Act compliance.

Closed Public Comment.

The Committee discussed the following items for their 2024 Work Plan:

- Review the Commission Appointment Policy for additional modifications.
- Review the Code of Conduct Policy Council sections addressing Council communications and enforcement.
- Review the Brown Act and Council communications with regard to forums, such as Democracy Tent, social media, and other meetings.
- Review procedures for remote participation disruptions.
- Receive an update on remote participation and evaluate the effectiveness of the current policy.
- Review Menlo Park's labor negotiation process to see how it differs from Town and determine if there is anything the Town could do to be more transparent.
- Consider the Finance Commission's recommendation to create public input and outreach in the Labor Negotiations Policy modeled after Menlo Park.

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SUBJECT: Draft Minutes of the Council Policy Committee Meeting of November 28, 2023

DATE: January 17, 2023

- Consider the Finance Commission's recommendation for the Council not to engage in confidential agreements with bargaining units that would prevent disclosure that would otherwise be properly disclosed under the Brown Act.

The Committee requested the following proposed items be removed from the 2024 Work Plan:

- Consider a Capital Improvement Equity Policy.
- Consider a Commercial Rent Control Policy
- Review Conflicts of Interest for Political Endorsements from Organizations Funded by the Town. (The Committee requested this item be addressed as a memo from the Town Attorney.)

The Committee requested an update on the items listed in Attachment 1 as "in progress."

## **ADJOURNMENT**

The meeting adjourned at 6:10 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the January 23, 2024, meeting as approved by the Town Council Policy Committee.

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Wendy Wood, Town Clerk