



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 02/03/2026

ITEM NO: 1

DATE: January 26, 2026
TO: Mayor and Town Council
FROM: Chris Constantin, Town Manager
SUBJECT: Interview Applicants and Make an Appointment to the Community Health and Senior Services Commission

RECOMMENDATION:

Interview applicants for the Community Health and Senior Services Commission and make an appointment to fill the current vacancy.

BACKGROUND:

The Town's Boards, Committees, and Commissions (hereafter "Commissions") advise Los Gatos elected officials on policy and community interest matters. The Town of Los Gatos conducted an open recruitment for all Boards, Commissions, and Committees with existing vacancies. Commission members are appointed by a majority vote of the Town Council, with the exception of the Finance Commission.

The recruitment opened on November 25, 2025, and closed on January 12, 2026. Individuals interested in serving on the Personnel Board or the Community Health and Senior Services Commission were asked to complete the appropriate application and submit it through the Boards, Commissions, and Committees application portal during the designated recruitment period.

Notices for the recruitment were shared on the Town's social media platforms, included in the Town's newsletter, and posted at Town Hall, the Library, and the Town Notice board. A notice was also advertised on KCAT Channel 15 and displayed on the Town's official website. Email and text notifications were sent on November 25, 2025, and January 9, 2026, to approximately 60 subscribers who had requested updates on Boards, Commissions, and Committee recruitments.

PREPARED BY: Wendy Wood
Town Clerk

Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney

DISCUSSION:

On February 3, 2026, the Town Council will interview applicants for the vacant Community Health and Senior Services Commission position. Following the interviews, each Council Member will complete a written ballot with their respective selections, and the Town Clerk will tally the votes. Applicants are appointed by a majority vote. Upon completion of the appointment process, the Town Clerk will announce the votes. All applicants will receive a notification regarding their appointment status.

There was one vacancy for the Community Health and Senior Services Commission, and two applications were received. There was one vacancy for the Personnel Board, and no applications were received. Council will interview the applicants listed below.

COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION (CHSSC)

One (1) seat for a short-term expiring on December 31, 2028.

Applicants (2):

Stewart Brewster

Lura Halbert

Vacant Term (1):

Vacant

CONCLUSION AND NEXT STEPS:

At the conclusion of the interviews, the Council will make appointments based on a majority vote by ballot.

After the ballots have been tallied, the Town Clerk will announce the appointments. The Council may provide direction on the timing of the next recruitment to fill the vacancy on the Personnel Board.

COORDINATION:

The preparation of this report was coordinated with the Town Manager and Town Attorney.

FISCAL IMPACT:

There is no fiscal impact associated with the appointments.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Applications