



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 02/18/2025

ITEM NO: 12

DATE: February 13, 2025
TO: Mayor and Town Council
FROM: Chris Constantin, Town Manager
SUBJECT: Approve the 2025 Work Plan Recommended by the Parks and Sustainability Commission

RECOMMENDATION:

Approve the 2025 Work Plan recommended by the Town's Parks and Sustainability Commission.

BACKGROUND:

In order to provide Town Commissions/Committees/Boards (Commissions) clarity from the Town Council regarding their work, staff recommends the Town Council review and approve each Commission's work plan for the year. This will ensure Council support, efficient use of Commissioners' time, and sufficient staff resources for the Commission's projects in 2025.

Certain Commissions are exempt from this process due to their specific functions. The exempt Commissions have items presented to them for consideration rather than the Commissions creating their own work plans. These exempt Commissions include the Planning Commission, General Plan Committee, Historic Preservation Committee, and Personnel Board.

DISCUSSION:

The attached work plan was drafted by the Parks and Public Works staff liaison, taking workload, time commitment, changes in legislation, and alignment with Council priorities into consideration.

The Parks and Sustainability Commission work plan was discussed at that Commission's February 3, 2025 regular meeting. The Commission discussed the draft work plan presented by staff and made two slight modifications. These were to add "and motorized conveyances" to

PREPARED BY: Nicolle Burnham
Parks and Public Works Director

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

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work plan item 4 and to add “and trails” to work plan item 5, suggesting the Town invest in a Parks and Trails Master Plan, rather than just a parks master plan. Staff agrees with both of these recommended changes. The resulting work plan (Attachment 1) was adopted by the Commission by a vote of 6-0-1, with Chair Gleason absent.

FISCAL IMPACT:

No fiscal impact is associated with this item.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. 2025 Parks and Sustainability Commission Work Plan