



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 03/19/2024

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**DATE:** March 12, 2024  
**TO:** Mayor and Town Council  
**FROM:** Laurel Prevetti, Town Manager  
**SUBJECT:** Interview Applicants and Make Appointments for the Following Committee and Commissions: Diversity, Equity, and Inclusion Commission; General Plan Committee; Parks and Sustainability Commission; and Planning Commission

**RECOMMENDATION:**

Interview applicants and make appointments for the following Committee and Commissions: Diversity, Equity, and Inclusion Commission; General Plan Committee; Parks and Sustainability Commission; and Planning Commission.

**BACKGROUND:**

Town Boards, Committees, and Commissions advise Los Gatos elected officials on a variety of policy and community interest matters. The Town of Los Gatos held an open recruitment from January 19, 2024, to March 4, 2024 for six (6) seats on the following Boards, Committees, and Commissions: Complete Streets and Transportation Commission, Diversity, Equity and Inclusion Commission, General Plan Committee, Parks and Sustainability Commission, Personnel Board, and Planning Commission.

Residents and community members of Los Gatos interested in serving on a Town Board, Committee, or Commission were invited to complete the appropriate application and submit it by the established deadline. The vacancies were publicized in the newspaper, social media platforms, Town newsletter, cable channel, and the Town's official website.

**DISCUSSION:**

On March 19, 2024, the Town Council will interview applicants for vacant Committee and Commission positions. At the conclusion of the interviews, the Council will vote for the

**PREPARED BY:** Wendy Wood  
Town Clerk

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Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney

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Discussion (continued):

respective appointments, and the Clerk will announce the votes. All appointments will be made by a majority vote.

The Town received six (6) qualified applications for vacant positions on the Diversity, Equity, and Inclusion Commission, the General Plan Committee, the Parks and Sustainability Commission, and the Planning Commission (see Attachment 1). No applications were received for the Complete Streets and Transportation Commission or the Personnel Board.

The Town Clerk will continue to advertise any unfilled positions and welcomes any additional direction from the Town Council. The next recruitment is scheduled for Fall 2024, with interviews to be held in December 2024.

The number of vacancies and applications received for each Commission and Committee are as follows:

**DIVERSITY, EQUITY, AND INCLUSION COMMISSION (DEIC)**

One seat for a Los Gatos Business Owner and Resident

**Applicants (1):**

D. Michael Kane

**Vacant Term (1)**

Vacant

**GENERAL PLAN COMMITTEE (GPC)**

One (1) seat for a short-term expiring December 31, 2025.

**Applicants (1):**

Stephen Shelton

**Vacant Terms (1):**

Vacant

**PARKS AND SUSTAINABILITY COMMISSION**

One (1) seat a term expiring December 31, 2026.

**Applicants (1):**

Mike Buncic

**Vacant Terms (1):**

Vacant

**PLANNING COMMISSION (PC)**

One (1) seat for a short-term expiring December 31, 2025.

**Applicants (3):**

Kendra Burch

Jared Ajlouny

Jeffrey Barnett

**Vacant Term (1):**

Vacant

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SUBJECT: Boards and Commissions Interviews and Appointments

DATE: March 12, 2024

CONCLUSION:

The Town Council is scheduled to interview applicants for the following Boards and Commissions: Diversity, Equity and Inclusion Commission, General Plan Committee, Parks and Sustainability Commission, and Planning Commission. After the interviews, the Town Council will make their appointments based on a majority vote (see Attachment 2 for the governing Policy).

COORDINATION:

The preparation of this report was coordinated with the Town Manager and Town Attorney.

FISCAL IMPACT:

There is no fiscal impact associated with the appointments.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Applications
2. Council Policy 2-11: Commissions Appointments, Residency and Attendance Requirements, and Establishing a Quorum