



**TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION
REPORT**

MEETING DATE: 06/12/2025
ITEM NO: 1

**MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION COMMISSION
REGULAR MEETING
MAY 08, 2025**

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular monthly meeting on Thursday, May 08, 2025, at 7:31 a.m.

MEETING CALLED TO ORDER AT 7:31 A.M.

ROLL CALL

Present: Chair Jeff Suzuki, Commissioners Bill Ehlers, Alice Miano, Pradeep Khanal, Elisabeth Tabinski and Alternate Youth Commissioner Asheghian. Absent: Vice Chair Erik Miller and Youth Commissioner Rushil Sharma

CONSENT ITEMS

1. Approve Complete Streets & Transportation Commission Minutes of March 27, 2025.
Motion: Motion by Chair Suzuki to adopt the meeting minutes with a change. AMENDMENT: [Referencing Agenda Item 1 - Approve Complete Streets & Transportation Commission Special Meeting Minutes of March 27, 2025, Item 3 - Blossom Hill Road Traffic Improvement Summary of Improvements] Include the sentence that the verbal presentation contains clarifications, corrections, and updates that were not included in the previously published written report.
Seconded by Commissioner Ehlers
VOTE: Motion passed: 6-1; Vice Chair Erik Miller absent

VERBAL COMMUNICATIONS

- Gregory Gentile commented on the Senior Road Map and that the item be agendaized for the Complete Streets and Transportation Commission.
- Rachel Hinojosa expressed traffic concerns regarding proposed developments on Oak Road.

Commission asked questions and provided comments.

OTHER BUSINESS

1. Youth Commission Report / High School Counts (Verbal Report and Attachments)
Youth Commissioner Asheghian reported on the previous Youth Commission meeting, presented traffic count and safety data, and summarized community responses.

Commissioners thanked Youth Commissioner Asheghian and offered comments and questions.

Chair Suzuki opened public comment.

Wendy Riggs

- Provided a historical background on surveys and advised that the tasking Youth Commissioner to continue the work is beyond their scope.

Commissioners asked questions and comments.

2. AB413 Implementation Update (Verbal Report)

Town Engineer Heap provided an update on Phase 1 of the AB413 implementation and reported on Phase 2. Director Burnham provided further context on red curbing in a residential area.

Commission asked questions and discussed this item.

3. Police Department Quarterly Report (Verbal Report)

Sgt. Kauweloia provided information on AB413 related to policing, reported 47 collisions with a breakdown of incidents, announced the return of Operation Chill, and noted that May is Bicycle Safety Month.

Commissioner Ehlers thanked Sgt. Kauweloia and Chair Suzuki asked questions.

4. June 2024 – June 2025 Ad Hoc Committee Reports (Verbal Reports)

- a. Discuss Draft Beach Traffic Recommendation Report– Chair Suzuki, Vice-Chair Miller and Commissioner Khanal (Draft Written Report To Be Provided 5/5)

Chair Suzuki reported on the draft report, noting it was a preliminary view and not finalized.

Commission asked questions and provided comments.

- b. VTA Bus Passes – Chair Suzuki, Commissioner Miano and Youth Commissioner Sharma (Verbal Report)

Chair Suzuki reported a meeting scheduled today with VTA to discuss cost estimates; if verified as reasonable, the final report will include a cost projection for free bus passes for students and seniors.

5. PPW Department Report

Director Burnham reported on the draft proposed operating and capital budgets, highlighting revenue generation and cost-saving measures, including the potential elimination of the Senior Transportation Planner position. Noted that if the Town no longer pursues mobility-related projects, the position may not be needed. Reported on upcoming Finance Commission and Town Council budget meetings. Stated that the capital program has been divided into Tier 1 and Tier 2 and outlined the differences between the tiers.

a. Project Updates (Verbal Report)

Director Burnham reported that the Highway 9 Trailhead Connector Project has been awarded project of the year by American Public Works Association Silicon Valley Chapter.

Town Engineer Heap provided updates on the Shannon Road Bicycle and Pedestrian Project, Sidewalk Curb and Gutter Project, Paving Project, and Shannon Roadway Repair Project.

Commissioner Ehlers asked questions.

b. Future Agenda Items (Attachment)

Director Burnham reported on the upcoming June agenda, including the Parking Program Update, Safe Routes to School, and potential additions of the Senior Transportation Road Map and Traffic Impact for future development.

Commissioner Miano stated she will attend the June meeting remotely.

Director Burnham reminded the Commission that the July Commission meeting is cancelled due to summer recess.

6. BPAC Report (*Erik Miller - Term expires June 2026*)

Director Burnham provided an update on the Santa Clara Valley Transportation Authority's 10-year strategic plan. The plan is in the early stages, with workshops, breakout sessions, and key discussions underway. Future opportunities for community engagement will be available.

The Commission provided a comment and asked a question.

COMMISSIONER REPORTS

- No new report.

ADJOURNMENT - Meeting adjourned at 9:10 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the May 08, 2025 Regular Meeting as approved by the Complete Streets & Transportation Commission.

/s/ Nicolle Burnham, PPW Director