



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 09/16/2025

ITEM NO: 6

DATE: August 20, 2025
TO: Mayor and Town Council
FROM: Chris Constantin, Town Manager
SUBJECT: **Authorize the Town Manager to Execute a Notice of Completion for the 2025 Annual Curb, Gutter and Sidewalk Maintenance Project (Legacy CIP No. 813-9921, New Project No. 4118120) and Authorize Staff to Record the Notice of Completion**

RECOMMENDATION: Accept the 2025 Annual Curb, Gutter and Sidewalk Maintenance Project (Legacy CIP No. 813-9921, New Project No. 4118120) and authorize the Town Manager to execute a Notice of Completion; and direct staff to record the Notice of Completion

FISCAL IMPACT:

There are no fiscal impacts associated with the recommended actions. This report is meant to close out the contract with Spektren Engineering Inc. associated with the 2025 work. There were sufficient funds available in the CIP Budget for the Annual Curb, Gutter, and Sidewalk Maintenance Project (Legacy CIP No. 813-9921, New Project No. 4118120), and the project fund balance will carry over to next year's project.

STRATEGIC PRIORITY:

This item is not associated with a Strategic Priority. This project supports the Core Goal of Quality Public Infrastructure. The improvements improve safety for all users and support compliance with the American with Disabilities Act (ADA).

BACKGROUND:

The adopted Fiscal Year (FY) 2024/25-2028/29 Capital Improvement Program (CIP) Budget designates funding for the 2025 Annual Curb, Gutter, and Sidewalk Maintenance Project (CIP No. 24-813-9921). The goal of this annually funded project is to replace and improve damaged

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Senior Civil Engineer

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

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SUBJECT: Actions Related to the 2025 Annual Curb, Gutter and Sidewalk Maintenance Project (CIP No. 24-813-9921), Completed by Spektren Engineering, Inc

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or outdated curbs, gutters, sidewalks, driveways, and curb ramps within the Town's jurisdiction to address safety and operational issues and to improve accessibility.

The 2025 Annual Curb, Gutter, and Sidewalk Maintenance (Concrete) Project work includes replacing or retrofitting curb ramps for compliance with the Americans with Disabilities Act (ADA) and other accessibility requirements. Title II of the ADA obligates jurisdictions to upgrade non-conforming curb ramps when streets are resurfaced from one intersection to another. The United States Department of Justice has determined that surface treatments such as asphalt overlay, rubber cape seal, and micro-surfacing trigger the requirement for ADA compliant curb ramps on associated streets.

On February 28, 2025, staff began advertising the project, and bids were opened on March 17, 2025. The Town received bid proposals from eight bidders. Spektren Engineering was the lowest responsive bidder.

On May 6, 2025, the Town Council authorized the Town Manager to execute a construction contract with Spektren Engineering Inc., in the amount of \$162,200, with a ten percent (10%) contingency of the contract award amount.

DISCUSSION:

Project construction commenced on June 2, 2025, and was completed on June 28, 2025. The work has been completed to the satisfaction of the Town Engineer as noted in Attachment 2.

The project included 14 new ADA compliant curb ramps, 541 linear feet of curb and gutter repair, and 1,100 square feet of sidewalk replacement. The total cost associated with Spektren's contract was \$162,200. There was no change orders associated with this project, leaving the contingency balance untouched. Staff recommends that the Town Council accept the construction of the project and authorize staff to record the Notice of Completion (Attachment 1).

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FY 2024-25 Curb, Gutter, and Sidewalk Maintenance Project 813-9921		
Existing Appropriations		
GFAR FY 2024-25	\$	731,201
Total Budget	\$	731,201
<i>Existing Expenditures including encumbrances</i>		
<i>Construction - Villalobos & Associates</i>	\$	450,145
<i>Construction - Precision Emprise</i>	\$	3,892
Construction - Spektren Engineering Inc	\$	162,200
Consultation Services - Ninyo & Moore General Engineers	\$	5,276
Consultation Services - ISI Inspeiton Services Inc	\$	22,562
Advertising	\$	888
Other Costs	\$	53
Total Expenditures	\$	645,015
Project Balance	\$	86,186
Staff Costs		
Operating Budget	\$	94,868
Total Staffing	\$	94,868

CONCLUSION:

This action formally accepts the contractor's work and affirms that it meets the Town's standards and requirements. The completion of the required work finalizes all contractual obligations, allowing for the release of retention.

COORDINATION:

This project has been coordinated with the Finance Department.

ENVIRONMENTAL ASSESSMENT:

This is a project as defined under CEQA but is Categoricaly Exempt (Section 15301). A Notice of Exemption was previously filed.

Attachments:

1. Notice of Completion
2. Verification of Work