



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 10/07/2025

ITEM NO: 8

DATE: October 1, 2025
TO: Mayor and Town Council
FROM: Chris Constantin, Town Manager
SUBJECT: **Adopt a Resolution as Required by the California Department of Tax and Fee Administration (CDTFA), Authorizing Certain Town Representatives and a Town Contractor Access to Sales, Transactions, and Use Tax Records Pursuant to Revenue and Taxation Code Section 7056 and Rescind the Earlier Resolution 2021-034.**

RECOMMENDATION: Adopt a Resolution as Required by the California Department of Tax and Fee Administration (CDTFA), Authorizing Certain Town Representatives and a Town Contractor Access to Sales, Transactions, and Use Tax Records Pursuant to Revenue and Taxation Code Section 7056 and Rescind the Earlier Resolution 2021-034.

FISCAL IMPACT:

There is no fiscal impact associated with adopting this resolution.

STRATEGIC PRIORITY:

This item is not associated with a strategic priority.

DISCUSSION:

The Town of Los Gatos entered into an agreement with Hinderliter de Llamas & Associates, doing business as HdL Companies, for sales tax consultation and audit services. The California Department of Tax and Fee Administration is requiring an updated resolution that reflects the new service provider name. Attachment 1 contains the updated resolution. Attachment 2 includes Resolution 2021-034, which previously authorized the Town's former sales tax

PREPARED BY: Gitta Ungvari
Finance Director

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

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consultant, MuniServices. Staff recommends rescinding Resolution 2021-034 to reflect the change in service providers.

COORDINATION:

This memorandum has been prepared in coordination with the Clerk and the Town Attorney's Office.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

ATTACHMENTS:

1. Draft Resolution authorizing examination of Sales or Transactions and Use Tax Records
2. Resolution 2021-034 A Resolution of the Town Council of the Town of Los Gatos, authorizing certain Town representatives and a Town contractor access to sales, transactions and use tax records pursuant to Revenue and Taxation Code Section 7056