



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 09/15/2020

ITEM NO: 5

DESK ITEM

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DATE: September 15, 2020  
TO: Mayor and Town Council  
FROM: Laurel Prevetti, Town Manager  
SUBJECT: Consider the Los Gatos Chamber of Commerce Proposal to Install Light Displays in Various Locations at an Estimated Cost to the Town of Approximately \$150,000

**REMARKS:**

Attachment 2 contains public comments received between 11:01 a.m. Thursday, September 10, 2020, and 11:00 a.m., Tuesday, September 15, 2020.

In addition, the following question was received from a Councilmember.

*If the Council were to approve this request, what workplace activities/priorities would have to be deferred in order for PPW staff to complete this project?*

Staff Response: The amount of work involved is hard to determine without a complete and detailed scope. The Chamber of Commerce estimated 80 hours; however, this could extend to 200 hours or more, depending on the amount of work required to assemble and install the lighting, time needed to coordinate with private building owners, etc.

Staff has several high priority capital projects in progress, including vegetation management and development of the annual paving and sidewalk projects that limit the resources available for development and implementation of a plan for this project.

With respect to implementing the installation with Town staff, the Department would need to prioritize typical day to day work to only address basic maintenance. Other maintenance items would be delayed to make resources available for the lighting project. Examples of these maintenance tasks include vegetation pruning in parks, clean-up of roadways, and similar issues that are less time sensitive and could impact the overall appearance of the Town. Additionally, some work that is in response to unforeseen community requests or needs would be challenging to address. For example, weather could impact the work priorities should we experience an early winter requiring staff resources to conduct storm activities.

**PREPARED BY:** Matt Morley  
Parks and Public Works Director

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Reviewed by: Town Manager, Assistant Town Manager, Finance Director and Town Attorney

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SUBJECT: Roadside Vegetation Management

DATE: August 27, 2020

REMARKS (continued):

Nevertheless, staff understands that the Council may see great value in the project and will work to make it successful if the Council provides that direction.

Attachment Previously Received with Staff Report:

1. Chamber Proposal

Attachment Received with this Desk Item:

2. Public comments received between 11:01 a.m. Thursday, September 10, 2020, and 11:00 a.m., Tuesday, September 15, 2020