



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 09/15/2020

ITEM NO: 2

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DATE: September 4, 2020  
TO: Mayor and Town Council  
FROM: Laurel Prevetti, Town Manager  
SUBJECT: Adopt a Resolution Rescinding Resolution 2018-045 and Amending the Appendices to the Town Conflict of Interest Code, Chapter 2, Article III, Division 4

**RECOMMENDATION:**

Adopt a resolution rescinding Resolution 2018-045 and amending the appendices to the Town Conflict of Interest Code, Chapter 2, Article III, Division 4.

**BACKGROUND:**

The Political Reform Act (Government Code Section 81000 *et seq.*) requires local agencies to adopt and maintain a Conflict of Interest Code. The Town of Los Gatos adopted the Conflict of Interest Code as part of the Town Code set forth in Chapter 2, Article III, Division 4. Revisions to the Conflict of Interest Code may be made by resolution, pursuant to Ordinance 2139, adopted by the Town Council on February 8, 2005. On December 19, 2017, the Council amended the Conflict of Interest Code with the adoption of Ordinance 2267 which mandates all Form 700 filers must file electronically via NetFile, the Town's e-filing system, beginning February 1, 2019. In addition, the Ordinance imposes an opt-in rule, under which Form 700 filers that utilize the electronic filing system once are required to use the system for all future filings, regardless of whether they meet the monetary thresholds in the future. This rule is to ensure continuity of records in the electronic filing system.

The Political Reform Act further requires that in even-numbered years, prior to October 1, local agencies conduct a biennial review and update of their conflict of interest codes to address new positions and/or new position titles, which must be listed in the local code.

**PREPARED BY:** Shelley Neis  
Town Clerk

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Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

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SUBJECT: Amending the Conflict of Interest Appendices

DATE: September 4, 2020

BACKGROUND (continued):

The Town last updated its Conflict of Interest Code on September 18, 2018. Attachment 1 includes the updated positions and titles for this reporting period consistent with the Political Reform Act reporting requirements.

COORDINATION:

The preparation of this report was done in coordination with the Town Attorney's office.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachment:

1. Draft Resolution