



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 09/05/2023

ITEM NO: 4

DATE: August 28, 2023
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Adopt a Resolution Approving Changes to the Town's Comprehensive Fee Schedule Amending the Rates for Annual Residential Parking Permits and Employee Parking Permits

RECOMMENDATION:

Adopt a resolution approving changes to the Town's Comprehensive Fee Schedule amending the rates for annual residential parking permits and employee parking permits.

BACKGROUND

The Town's financial policies require that certain fees, rates, and charges for services be maintained to allow for cost recovery based on the actual cost to provide Town services. "Fee" activities are services and functions provided by the Town to individuals who receive some direct material benefit above and beyond services offered to residents at general taxpayer expense. Staff periodically reviews the cost of providing such services and recommends appropriate increases, decreases, or changes. The Town's last comprehensive cost allocation and user fee study concluded last fiscal year and the Town Council approved the recommendations with the adoption of the FY 2019/20 Fee Schedule. The FY 2023/24 Fee Schedule annual update was presented and approved by Council at the March 21, 2023 Town Council meeting.

DISCUSSION

At the August 15, 2023 Town Council meeting, Council unanimously voted to: (1) eliminate the fee for employee parking in the Olive Zone, with the caveat that when paid parking is implemented it would apply to the Olive Zone, and (2) bring back the fee schedule with an increase in residential permit parking rates to \$52 per year for vehicle one, and \$72, \$92,

PREPARED BY: Gitta Ungvari
Finance Director

Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney

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SUBJECT: Modify Fee Schedule for Annual Residential Parking Permits and Employee
Parking Permits

DATE: August 28, 2023

DISCUSSION (continued):

and \$112 for vehicles two, three and four respectively, with annual adjustments each year in line with the Consumer Price Index (CPI). Attachments 1 and 2 reflect these changes that would be effective January 1, 2024, pending Council consideration of this item.

CONCLUSION:

It is recommended that Town Council approve the resolution to the Comprehensive Fee Schedule. If the Council approves the resolution, the changes become effective January 1, 2024.

FISCAL IMPACT:

Revenue from the residential and Olive Zone parking permit programs was \$46,041 for Fiscal Year 2022/2023. . Eliminating the employee parking fees for the Olive Zone will decrease revenue. Changes to the residential permit parking fees may increase revenue slightly, and the actual amount will vary on the number of permits issued. Charging higher rates for additional cars may reduce the number of total permits issued.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Resolution approving Comprehensive Fee Schedule FY 2023/24, including Exhibit A
Proposed FY 2023/24 Comprehensive Fee Schedule (Redline)
2. Proposed FY 2023/24 Fee Adjustments, Reclassifications, and Deletions