



TOWN OF LOS GATOS
COUNCIL POLICY COMMITTEE REPORT

MEETING DATE: 01/27/2026

ITEM NO: 3

DATE: January 27, 2026
TO: Council Policy Committee
FROM: Chris Constantin, Town Manager
SUBJECT: Develop 2026 Work Plan for the Council Policy Committee

RECOMMENDATION:

Develop and forward the 2026 Council Policy Committee Work Plan to the Town Council for approval.

DISCUSSION:

Pursuant to the Council Policy Committee's enabling resolution, the Committee serves in an advisory capacity to the Town Council on matters of policy. The Committee is responsible for reviewing, discussing, and making recommendations on policy-related topics referred by the Town Council or identified by the Committee for Council consideration. Final policy decisions, however, remain with the Town Council.

Consistent with these responsibilities, each year in January, the Committee identifies and prioritizes policy topics for inclusion in its annual work plan. The work plan serves as a guiding document for the Committee's work throughout the calendar year and should align with Council priorities, community interests, and available resources.

Once the work plan is approved, the Committee will review and discuss each item, take public input, and forward its recommendations to the Town Council for consideration and approval.

To prepare for 2026, the Committee will discuss and identify policy topics for inclusion in the work plan. Based on this discussion, a proposed work plan will be drafted and forwarded to the Town Council for review and approval. In past years, the Committee developed its work plan independently. However, because a majority of the Council is necessary to direct staff work due to the time required to research and prepare policy materials, the proposed work plan will now be submitted to the Town Council for review and approval. In addition, bringing the work plan to Council increases transparency to the public and encourages engagement at an earlier stage. Attachment 1 provides a summary of work plan items completed in 2025, those currently in

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progress, and potential topics for 2026, serving as a foundation for the Committee's deliberations and recommendations.

COORDINATION:

The preparation of this report was coordinated with the Town Manager's Office and the Town Attorney.

Attachment:

1. Work Plan Items