



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 04/21/2020

ITEM NO: 3

DATE: April 9, 2020
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Modify the Youth Commission Recruitment by Extending Expiring Youth Commission Terms by One Year for All but Those in the Twelfth Grade (Five Positions), Extending the Recruitment Deadline to July 10, 2020, and Conducting Interviews on July 21, 2020 for the Five Vacancies

RECOMMENDATION:

Modify the Youth Commission recruitment by extending expiring Youth Commission terms by one year for all but those in the twelfth grade (five positions), extending the recruitment deadline to July 10, 2020, and conducting interviews on July 21, 2020 for the five vacancies.

DISCUSSION:

The annual recruitment for the Youth Commission began mid-February with an application deadline of May 1, and interviews scheduled for May 12, 2020. At this time, no applications have been received for the Youth Commission, and with the COVID-19 Shelter in Place Public Health Order, outreach through the schools has been diminished.

Staff recommends extending the expiring terms of all but the five seniors to June 30, 2021, extending the application deadline to July 10, 2020, and conducting interviews on July 21, 2020 for the five vacancies. The five appointments would be considered by the Town Council on August 4, 2020 with terms extending from August 5, 2020 through June 30, 2021 for those five positions.

PREPARED BY: Shelley Neis
Town Clerk

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

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ALTERNATIVES:

Council could extend the application deadline for all expiring terms (15 positions) to July 10 and conduct interviews on July 21. Appointments would be ratified at the August 4 Council meeting and the terms would be August 5, 2020 to June 30, 2021. Staff does not recommend this option because the current lack of applications and the diminished outreach indicates that it is unlikely that the Town would receive the amount of applications necessary to fill all 15 vacancies.

Council could extend the expiring terms of all but the five seniors to June 30, 2021 and not fill the five vacancies. This would mean the Youth Commission would have 15 members for the 2020/2021 term. Staff does not recommend this option because there typically is interest to serve on the Commission and the staff recommendation provides this opportunity.

COORDINATION:

This report was coordinated with the Town Manager's Office.

FISCAL IMPACT:

There is no fiscal impact.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachment:

1. Youth Commission Expiring Terms