



**TOWN OF LOS GATOS
DEIC COMMISSION
AGENDA REPORT**

MEETING DATE: 06/13/2024

ITEM NO: 1

**DRAFT
Minutes of the Diversity, Equity, and Inclusion Commission Meeting
May 9, 2024**

The Diversity, Equity, and Inclusion (DEI) Commission of the Town of Los Gatos conducted a meeting in person in the Town Council Chambers on Thursday, May 9, 2024, at 5:00 p.m.

CALL MEETING TO ORDER

The meeting was called to order at 5:07 p.m.

ROLL CALL

Present: Chair Gordon Yamate, Vice Chair Diane Fisher, and Commissioners Carmen Lo, Dornaz Memarzia, Varily Isaacs, Folake Phillips, and Dr. Michael Kane.

Absent: Commissioners Pradeep Khanal, Pravin Balasingam, Ryan Idemoto, and Dominic Broadhead.

Town Staff Present: Town Manager Laurel Prevetti, Senior Management Analyst Holly Young, Economic Vitality Manager Monica Renn, and Events and Marketing Specialist Jessica Ertell.

CONSENT ITEMS

1. Approve the Minutes of the April 11, 2024 Meeting.

Staff identified a correction on page 2 of the Minutes.

Opened public comment.

No one spoke.

Closed public comment.

MOTION: Motion by Commissioner Kane to approve the consent calendar with the noted correction. **Seconded** by Vice Chair Fisher.

VOTE: Motion passed unanimously.

VERBAL COMMUNICATIONS

Autumn Aubors (Los Gatos Anti-Racism Coalition)

-Requested that the Town fund or increase its funding for rental assistance in next year's Town budget.

COMMISSIONER/STAFF LIAISON REPORTS

Vice Chair Fisher reached out to Council Member Ristow to welcome the new St. Mary's pastor after his July arrival.

Commissioner Memarzia announced that the Arts and Culture Commission is planning community workshops for the Los Gatos Arts Master Plan in June.

Commissioner Kane met with the new St. Mary's pastor. He also met with two St. Luke's pastors. He also met with residents of the Belwood neighborhood.

Commissioner Isaacs reported that she attended Spring Into Green.

Commissioner Lo announced that she met with Jeff Suzuki.

Chair Yamate and Commissioners Phillips had no reports.

The staff liaison (Town Manager) explained the Brown Act and why the Commission was limited to discussing only items on the agenda. She also explained the Council Policy regarding Commissioner attendance.

OTHER BUSINESS

2. Update on the Housing Element.

Town Manager Prevetti gave a verbal update.

Opened public comment.

No one spoke.

Closed public comment.

3. Begin Discussion of the Four Annual Town Events (Goal B., Item 1.a.).

Economic Vitality Manager Renn presented the report and identified opportunities for the Commission to participate if it wished.

Opened public comment.

No one spoke.

Closed public comment.

The Commission discussed the item.

4. Debrief Spring Into Green Event and Determine Potential Materials for Future Commission Outreach Activities.

Town Manager Prevetti presented the report.

Opened public comment.

No one spoke.

Closed public comment.

The Commission discussed the item and made suggestions for a better booth location, collateral material, and a banner or tablecloth with the Commission's name.

5. Continue Discussion of Work Plan Goal D, Item 1.a. Annual Communications Campaign.

Chair Yamate suggested that the Commission meet in three ad hoc committees to discuss potential talking points that could be used in outreach and engagement efforts. The results of the smaller group discussions would be brought back for discussion by the whole Commission at its June meeting.

Opened Public Comment.

No one spoke.

Closed public comment.

6. Continue Discussion of Work Plan Goal C, Item 1.a. Collaboration with Community Organizations and Goal C, Item 2.a. Community- and School-Based Programming.

There was no report from the Ad Hoc Committee.

Opened Public Comment.

No one spoke.

Closed Public Comment.

The Commission discussed the item.

PAGE 4 OF 4

SUBJECT: Draft Minutes of the DEI Commission Meeting of May 9, 2024

DATE: May 10, 2024

ADJOURNMENT:

The meeting adjourned at 7:22 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the May 9, 2024, meeting as approved by the Diversity, Equity, and Inclusion Commission.

Laurel Prevetti, Town Manager