



TOWN OF LOS GATOS
FINANCE COMMISSION REPORT

MEETING DATE: 03/08/2021

ITEM NO: 4

DATE: February 25, 2021
TO: Finance Commission
FROM: Laurel Prevetti, Town Manager
SUBJECT: Receive 2021/22 Commission Workplan and Discuss Upcoming April Meeting Content and Scheduling

RECOMMENDATION:

Receive 2021/22 Commission workplan and discuss upcoming April meeting content and scheduling.

DISCUSSION:

On February 17, 2021, the Town Manager, Assistant Town Manager, Finance Director, Commission Chair Dickel, Vice Chair Park, and Council Liaison Hudes met to discuss the 2021/22 Commission workplan. Attachment 1 contains the proposed workplan based on elements of Measure A, the current budget calendar, and other items of interest. It is anticipated that additional work items will be added as the Commission progresses.

In addition, it is anticipated that additional special meetings may need to be added on occasion and conversely, scheduled meetings may be canceled if not deemed necessary. For example, to meet the Finance Commission Ordinance requirements, staff is recommending the cancellation of the April 12 regular meeting and the addition of a special meeting on April 19 to begin discussions of the Proposed FY 2021/22 Operating and Capital Budgets.

The Commission requested an item on the March agenda to discuss the next meeting's agenda. Rather than a separate item, Commission members should discuss the April meeting content and scheduling in the context of the proposed workplan.

PREPARED BY: Arn Andrews
Assistant Town Manager

Reviewed by: Town Manager, Town Attorney, and Finance Director

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SUBJECT: 2021/22 Commission Workplan

DATE: February 25, 2021

COORDINATION:

This item was coordinated with the Town Manager, Assistant Town Manager, Finance Director, and Finance Commission.

FISCAL IMPACT:

None

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachment:

1. 2021/22 Commission Workplan