



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 04/16/2024

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DATE: March 29, 2024  
TO: Mayor and Town Council  
FROM: Laurel Prevetti, Town Manager  
SUBJECT: Authorize the Town Manager to Execute a First Amendment to the Agreement for Services with Brightview Tree Care Services, Inc. to Increase Compensation for Fiscal Year 2023/24 in an Amount of \$100,000 for a Total Annual Amount Not to Exceed \$300,000 and a Total Agreement Amount Not to Exceed \$1,100,000; and Authorize a Revenue and Expenditure Budget Adjustment in the Amount of \$100,000 from the Available Tree Replacement Deposit Account

**RECOMMENDATION:**

Authorize the Town Manager to execute a first amendment to the agreement for services with Brightview Tree Care Services, Inc. to increase compensation for Fiscal Year 2023/24 in an amount of \$100,000 for a total annual amount not to exceed \$300,000 and a total agreement amount not to exceed \$1,100,000 (Attachment 1); and authorize a revenue and expenditure budget adjustment in the amount of \$100,000 from the available tree replacement deposit account.

**BACKGROUND:**

The Town of Los Gatos contracts tree trimming and removal services to maintain the Town's trees in streets and parks. On June 20, 2023, the Town Council authorized the Town Manager to execute a five-year Agreement for Services with Brightview Tree Care Services, Inc. for tree trimming and maintenance services. The original agreement included \$200,000 for year one of the agreement and \$200,000 annually thereafter.

**PREPARED BY:** Jim Harbin  
Superintendent

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Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, Finance Director, and Parks and Public Works Director

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PAGE 2 OF 2

SUBJECT: Authorize the Town Manager to Execute a First Amendment to the Agreement and a Budget Adjustment in the Amount of \$100,000.

DATE: March 29, 2024

DISCUSSION:

On June 6, 2023, Town Council approved the FY 2023/24 Operating and Capital Budget. Base funding for tree trimming and maintenance services were allocated in the Streets and Signal Program in the amount of \$200,000. With the continued damage and threat response resulting from the last two storm seasons, staff has had little opportunity to perform preventive block pruning, fire fuel reduction efforts, and tree replacements with the budget generally being consumed by emergency work. This amendment increases the Brightview Tree Service contract by \$100,000 to allow priority and emergency work to continue through the remainder of Fiscal Year 2023/24.

CONCLUSION:

With the recommended action, Town Council would authorize the Town Manager to execute an amendment to the agreement for services with Brightview Tree Care Services to continue essential tree services vital to the health of the Town's trees through the end of Fiscal Year 2023/24.

FISCAL IMPACT:

The Adopted FY 2023/24 Operating Budget includes funding within the Streets and Signals Program Budget in the amount of \$200,000 for tree services. The additional \$100,000 will be funded by the Town Tree Replacement Deposit Account.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. First Amendment to the Agreement for Services
2. Original Agreement for Services