



**TOWN OF LOS GATOS  
COMPLETE STREETS AND  
TRANSPORTATION COMMISSION  
REPORT**

MEETING DATE: 05/08/2025  
ITEM NO: 1

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**MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION COMMISSION  
SPECIAL MEETING  
MARCH 27, 2025**

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Special Meeting on Thursday, March 27, 2025, at 4:00 p.m.

**MEETING CALLED TO ORDER AT 4:00 P.M.**

**ROLL CALL**

Present: Chair Jeff Suzuki, Vice Chair Erik Miller, Commissioners Bill Ehlers (arrived 4:02 p.m.), Pradeep Khanal, Alice Miano, Elisabeth Tabinski and Youth Commissioner Rushil Sharma.

**CONSENT ITEMS**

1. Approve Complete Streets & Transportation Commission Minutes of February 13, 2025.

**MOTION:** Motion by Commissioner Miano to approve Consent Item 1.

**Seconded** by Commissioner Khanal.

**VOTE:** Motion passed: 6-1; Commissioner Ehlers absent

**OTHER BUSINESS**

2. Youth Commission Report (Verbal Report)  
Youth Commissioner Sharma and Youth Commissioner alternative Asheghian verbally reported out on this item.
3. Blossom Hill Road Traffic Improvement Summary of Improvements (Attachment)  
Director Burnham introduced the agenda item and introduced Mike Vroman, Senior Traffic Engineer, and Gary Heap, Town Engineer. Mike Vroman provided an update on the Blossom Hill Road Traffic Improvements, including background information, current progress, and conclusions.

Commission asked questions.

Chair Suzuki opened public comment.

Joanne Justis

- Commented on safety concerns of Blossom Hill Road Improvement Project.

Commission asked questions and provided comments.

Linda Swenberg

- Recommended staff review the results of the Blossom Hill Road Improvement Project.

Wendy Riggs

- Commented on the Blossom Hill Road Improvement Project.

Commission asked questions.

Jennifer Kretschmer

- Shared concerns on the Blossom Hill Road Improvement Project.

Commission asked questions on the item.

**MOTION:** Motion by Commissioner Ehlers recommended that the commission move to accept the Blossom Hill Road Traffic Improvement Summary report.

**Seconded** by Commissioner Miano.

**VOTE:** Motion passed: 7-0

4. Safe Routes to School Quarterly Report (Verbal Report)

Wendy Riggs shared updates on upcoming events, programming and provided an overview of the walk and bike assessments. Commission asked questions and discussed this item.

5. June 2024 – June 2025 Ad Hoc Committee Reports (Verbal Reports)

- a. Beach Traffic – Chair Suzuki, Vice Chair Miller and Commissioner Khanal  
Chair Suzuki verbally reported on this item.
- b. VTA Bus Passes – Chair Suzuki, Commissioner Miano and Youth Commissioner Sharma  
Chair Suzuki provided an update on the VTA Bus Passes. Commission asked questions and comments.

6. Discuss Need for Future Ad Hoc Committees Based on 2025 Work Plan (Attachment – Work Plan Adopted by CSTC January 2025 and Town Council on February 4, 2025)

Chair Suzuki opened the discussion of adding future ad hoc committees. Commission further discussed this item.

7. PPW Department Report

Director Burnham shared an update on the Hwy 17 Bicycle & Pedestrian Overcrossing and mentioned seeking any interested volunteers for Spring into Green.

- a. Project Updates (Verbal Report)
  - i. Trailhead Connector Project  
Director Burnham shared the project has been completed.

- ii. Shannon Road Bicycle and Pedestrian Project  
Town Engineer Heap provided an update on this project.
- iii. 2025 Paving Project  
Town Engineer Heap provided an update on this project.

b. Future Agenda Items (Attachment)

Director Burnham presented the attachment and discussed future items.

c. Protocols for Commission Members

Director Burnham provided a verbal report on press inquiries, outlining the process and best practices.

8. BPAC Report (Attachment, See pages 5-6, 7-8, 11-12, 25-26 for discussion of interest to the Town of Los Gatos) (Erik Miller - Term expires June 2026)  
No new report.

**COMMISSIONER REPORTS**

- Commissioner Miano reported that Community Advisory Committee series of meetings have been cancelled and provided an update on the Ride and Taste LG.
- Vice Chair Miller shared Bike to Wherever Day.

**ADJOURNMENT** - Meeting adjourned at 5:33 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the March 27, 2025 Special Meeting as approved by the Complete Streets & Transportation Commission.

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/s/Nicolle Burnham, PPW Director