



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 11/18/25

ITEM NO: 4

DATE: November 3, 2025
TO: Mayor and Town Council
FROM: Chris Constantin, Town Manager
SUBJECT: Authorize the Town Manager to execute the Second Amendment to the Agreement with Turbo Data Systems, Inc., which extends parking citation and permit management services through December 1, 2028, and increases the contract by \$100,000, for a total not-to-exceed amount of \$306,000.

RECOMMENDATION: Authorize the Town Manager to execute the Second Amendment to the Agreement with Turbo Data Systems, Inc., which extends parking citation and permit management services through December 1, 2028, and increases the contract by \$100,000, for a total not-to-exceed amount of \$306,000.

FISCAL IMPACT:

Funding for this contract extension is available within the Fiscal Year 2025-26 Operating Budget. Ongoing annual payments will be requested through future fiscal year budget processes

STRATEGIC PRIORITIES:

Enhance downtown parking accessibility and convenience for residents and visitors. (Goal: Quality Public Infrastructure)

BACKGROUND:

On December 1, 2017, the Town entered into an agreement with Turbo Data Systems, Inc. for parking citation management and permit processing services. The original five-year contract was set to expire on December 1, 2022, but was extended for an additional three years, ending December 1, 2025. Staff now seeks approval for a second extension through December 1, 2028, with an estimated additional cost of \$100,000 over the three-year period.

PREPARED BY: Heather St. John
Senior Administrative Analyst

Reviewed by: Town Manager, Town Attorney, and Finance Director

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SUBJECT: Approve a Second Amendment to an Agreement for Services with Turbo Data Systems, Inc.

DATE: November 3, 2025

DISCUSSION:

Turbo Data Systems provides a cloud-based citation and permit management platform that includes:

- Real-time access to citation information (including photographs) via an online portal
- Online payment processing
- An online appeals submission process
- Enhanced data reporting tools

For permit parking management, the system supports:

- License plate recognition technology
- Online application and issuance (including residence verification)
- Fee collection for Residential Permits and Downtown Employee parking permits

The implementation of Turbo Data Systems has resulted in a more streamlined, publicly accessible, and efficient parking management program. The system has increased operational efficiency and improved user access and transparency.

Staff recommends continuing services with Turbo Data Systems to maintain these benefits and further improve parking operations.

CONCLUSION:

Staff recommends the Town Council authorize the Town Manager to execute the Second Amendment to the agreement with Turbo Data Systems, Inc., extending services through December 1, 2028, and increasing the contract amount by \$100,000, for a total not-to-exceed amount of \$306,000 over the full contract term (2017–2028).

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Original Agreement
2. First Amendment to Turbo Data Systems Inc. Agreement
3. Second Amendment to Turbo Data Systems Inc. Agreement