



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 08/18/2026

ITEM NO: 02

DATE: August 18, 2026
TO: Mayor and Town Council
FROM: Chris Constantin, Town Manager
SUBJECT: **Authorize the Town Manager to Execute an Agreement for Professional Services with Dudek for Environmental Monitoring and Support Services Related to Roadside Vegetation Management for a Total Amount Not to Exceed \$379,142**

RECOMMENDATION: Authorize the Town Manager to execute an agreement for Professional Services with Dudek for environmental monitoring and support services related to roadside vegetation management for a total amount not to exceed \$379,142

FISCAL IMPACT:

The proposed agreement with Dudek has a total amount not to exceed \$379,142. Sufficient appropriation is available in the Adopted FY 2026/27 Capital Improvement Program Budget for the Roadside Fire Fuel Reduction Project (4118115, 4218115; Legacy CIP No. 812-0130). The existing USDA grant will fund 50 percent of the agreement through 4218115-82405, and the remaining 50 percent will be funded by the Town's General Fund appropriations reserve to satisfy the grant's local match requirement. No additional appropriation or budget adjustment is required.

STRATEGIC PRIORITY:

This item addresses the Town Council Strategic Priority to further the Town's emergency preparedness, resiliency, and response capabilities, particularly in the area of wildfire risk. This item also aligns with the Town's Strategic Priorities' Core Goal.

PREPARED BY: Nicolle Burnham
Parks and Public Works Director

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Administrative Services Director

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SUBJECT: Authorize and Agreement for Professional Services with Dudek for Roadside Vegetation Management

DATE: August 18, 2026

BACKGROUND:

On September 28, 2022, the Town of Los Gatos executed a grant agreement with the United States Department of Agriculture (USDA) United States Forest Service for a “Fuels Reduction Project.” The grant award was for \$750,000 with a required \$750,000 grant match.

The grant scope was similar to the scope for a grant received through the Federal Emergency Management Agency (FEMA) for similar work. Throughout 2023 and 2024, staff worked with both funding agencies to clarify the project scope and ensure there is no overlap in the work completed with federal funds. This clarification was successfully completed in late 2024.

The USDA grant had an expiration date of March 14, 2025. Staff submitted an extension request to the USDA on December 2, 2024. Due to staffing turnover and changes, the extension request was not granted before the grant expiration date. Staff continued working with local Forest Service staff to secure the necessary grant extension. On May 6, 2026, a grant extension was issued by the Forest Service.

On May 4, 2026, staff issued a Request for Qualifications for Environmental Monitoring and Support of work to be performed under the USDA grant funding. The result of that RFQ is the subject of this staff report.

DISCUSSION:

Forty-seven interested parties downloaded the Request for Qualifications package. Qualifications statements were due to the Town on June 3, 2026, and a total of four submittals were received from responsive and responsible vendors. After evaluation and ranking the proposals, Dudek was deemed the most qualified consultant, and a scope and fee were negotiated.

The work performed under this proposed agreement will include all services related to environmental and grant compliance for the project. This includes training of contractor staff to recognize environmental, biological and cultural resources; consultation with regulatory agencies; field investigations for areas of environmental, biological and cultural assets; and support in managing the selected contractor and overseeing their work. The agreement includes requirements to comply and document compliance with all aspects of the federal grant funding being used.

CONCLUSION:

This Town Council action will support progress in delivering roadside vegetation management for wildfire mitigation by providing environmental monitoring and support services for USDA Roadside Vegetation Management Risk Reduction.

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SUBJECT: Authorize and Agreement for Professional Services with Dudek for Roadside
Vegetation Management

DATE: August 18, 2026

COORDINATION:

This staff report was coordinated with the Town Attorney, the Administrative Services Director, and the Town Manager's Office.

ENVIRONMENTAL ASSESSMENT:

This is a project as defined under CEQA but is Categorically Exempt (Section 15304, minor alterations to land). A Notice of Exemption has been filed.

Attachments:

1. Agreement for Professional Services - Dudek