



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 03/04/2025

ITEM NO: 1

DATE: February 26, 2025
TO: Mayor and Town Council
FROM: Chris Constantin, Town Manager
SUBJECT: Interview Applicants for the Planning Commission, General Plan Committee, and Personnel Board; and Make Appointments to Fill the Vacant Positions

RECOMMENDATION:

Interview applicants for the Planning Commission, General Plan Committee, and Personnel Board; and make appointments to fill the vacant positions.

BACKGROUND:

The Town's Boards, Committees, and Commissions (hereafter "Commissions") advise Los Gatos elected officials on policy and community interest matters. The Town of Los Gatos had an open recruitment for all Boards, Commissions, and Committees with existing vacancies. Only Commissions with qualified applicants are included in the recommended action. Commission members are appointed by a majority vote of the Town Council with the exception of the Finance Commission.

Notices for the recruitment were published in the local newspaper, shared on Town social media platforms, and included in the Town's newsletter. A notice was also advertised on KCAT Channel 15 and displayed on the Town's official website. Email and text notifications were sent on February 3, 2025, to approximately 48 subscribers who had requested updates on Boards, Commissions, and Committee recruitments.

The recruitment opened on February 3, 2025, and closed on February 24, 2025. Individuals interested in serving on a Town Board, Committee, or Commission were asked to complete the appropriate application and submit it using the Boards, Commissions, and Committees application portal during the designated recruitment period.

PREPARED BY: Wendy Wood
Town Clerk

Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney

DISCUSSION:

On March 4, 2025, the Town Council will interview applicants for the vacant Commission positions. Following the interviews, each Council Member will complete a written ballot with their respective selections. The Town Clerk will tally the votes and issue runoff ballots if needed. Applicants are appointed with a majority vote. Upon completion of the appointment process, the Town Clerk will announce the votes.

The number of vacancies and applications received for each Commission are listed below. The order of Commission interviews has been changed and will not be taken in alphabetical order as in previous recruitments. The order of the interviews will be as follows:

PLANNING COMMISSION (PC)

One (1) seat for a short-term expiring December 31, 2026.

Applicants (3):

Rasha Lashin

Chris Ray

John H Schwarz

Vacant Term (1):

Vacant

GENERAL PLAN COMMITTEE (GPC)

Three (3) seats for short terms expiring December 31, 2025, December 31, 2027, and December 31, 2028.

Applicants (1):

Bent Jensen

Vacant Terms (3):

Vacant

Vacant

Vacant

PERSONNEL BOARD

Two (2) seats for short terms expiring December 31, 2025, and December 31, 2029.

Applicants (1):

John Warren Cleveland

Vacant Term (2):

Vacant

Vacant

CONCLUSION:

At the conclusion of the interviews, the Council will make appointments based on a majority vote by ballot. The Town Clerk will announce the appointments, and all applicants will receive a notification regarding the appointments. The Town Clerk will advertise any unfilled positions for the next recruitment in fall 2025, or as directed by the Town Council at this meeting.

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SUBJECT: Boards and Commissions Interviews and Appointments

DATE: March 4, 2025

COORDINATION:

The preparation of this report was coordinated with the Town Manager and Town Attorney.

FISCAL IMPACT:

There is no fiscal impact associated with the appointments.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Applications
2. Council Policy 2-11: Commissions Appointments, Residency and Attendance Requirements, and Establishing a Quorum