



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 03/17/2026

ITEM NO: 8

DATE: March 17, 2026
TO: Mayor and Town Council
FROM: Chris Constantin, Town Manager
SUBJECT: **Review and Provide Input on a Comprehensive Framework and Workplan for the Town's Multi-Year Capital Improvement Program**

RECOMMENDATION: Receive a report on the workplan to develop a multi-year Capital Improvement Program; and provide input on the workplan and elements of the Capital Improvement Program.

FISCAL IMPACT:

The subject of this staff report has no immediate fiscal impact. The body of work outlined in this report will lead to the development of a fully funded five-year Capital Improvement Program budget for the Town.

STRATEGIC PRIORITY:

Refinement of the Town's five-year Capital Improvement Program supports the Strategic Priority of Fiscal Stability.

DISCUSSION:

On March 9, 2026, the Town of Los Gatos Finance Commission (Commission) received the attached report. The Commission asked questions of staff and discussed the topic. The Commission was concerned about the schedule presented in Table 2 of the staff report that suggests a multi-year financial strategy and financial impact analysis would not be complete until FY31. The Commission made the following motion: *"Given the current staffing levels of the Town the Commission recommends that Council consider hiring an full-time equivalent (FTE) or*

PREPARED BY: Nicolle Burnham
Parks and Public Works Director

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Administrative Services Director

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SUBJECT: Review and Provide Input on the CIP Workplan

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consultant to help with data management and project management for this project and move forward quickly with the purchase of project management software.” The Commission supported that motion 4-0 with Vice-Chair Fischer being absent.

The Finance Commission staff report is being presented to the Town Council for their consideration, discussion, and feedback to staff.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Staff Report to Finance Commission dated March 9, 2026
2. Presentation Materials to be Presented to Council on March 17, 2026