



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 03/17/2026

ITEM NO: 6

---

DATE: March 17, 2026  
TO: Mayor and Town Council  
FROM: Chris Constantin, Town Manager  
SUBJECT: **Approve the 2026 Community Health and Senior Services (CHSSC) Work Plan**

RECOMMENDATION: Approve the 2026 CHSSC work plan.

FISCAL IMPACT:

There is an approximately \$30-\$50 registration cost for the CHSSC to participate in the 55+ Resource Fair hosted by Los Gatos Saratoga Recreation. This cost will be covered by the Town Manager's Office budget and no budget adjustment is needed at this time.

STRATEGIC PRIORITY:

This item pertains to the following Strategic Priority: Continue to engage community service providers to meet the needs of older adults. (Goal: Civic Engagement). It also pertains to the Core Goal of Good Governance.

BACKGROUND:

In order to provide Town Commissions/Committees/Boards (Commissions) clarity from the Town Council regarding their work, staff recommends the Town Council review and approve each Commission's work plan for the year. This will ensure Council support, efficient use of Commissioners' time, and sufficient staff resources for the Commission's projects in 2026.

Certain Commissions are exempt from this process due to their specific functions. The exempt Commissions have items presented to them for consideration rather than the Commissions creating their own work plans.

PREPARED BY: Jen Fosco  
Senior Services Coordinator

---

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Administrative Services Director

---

PAGE 2 OF 2

SUBJECT: CHSSC Work Plan

DATE: March 17, 2026

These exempt Commissions include the Planning Commission, General Plan Committee, Historic Preservation Committee, and Personnel Board.

DISCUSSION:

Work plans are drafted by the Commission's staff liaison, taking workload, time commitment, and alignment with Council priorities into consideration. The draft work plans are then reviewed by the Commission.

The CHSSC 2026 Work Plan was discussed by the Commission on January 22, 2026, and February 26, 2026. At the February meeting, the Commission discussed and recommended the following edits to the draft 2026 CHSSC work plan:

- Label work plan categories to align with the original Senior Services Roadmap goal areas, with the ability to add a note to relabel Goal 7 as Collaboration and Coordination.
- Under Goal 1: Appealing and Inviting Facility, add:
  - Discuss ways to maintain the existing Adult Recreation Center (ARC) as a warm and inviting facility.
  - Continue to stay informed on the Los Gatos Thrives Foundation.
- Pull out Community Health items into their own section.
- Adding social media resources under the Communication and Engagement item ii.

With those changes, the Commission unanimously recommended the work plan for Council approval. Staff is amenable to the changes requested by the CHSSC and have incorporated them in the proposed work plan, along with minor clarifying edits (Attachment 1).

CONCLUSION:

Staff recommends the Council approve the 2026 work plan as recommended by the Town's Community Health and Senior Services Commission in Attachment 1. The addition of more items to this work plan would impact staff capacity and is not recommended for the 2026 calendar year.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Proposed 2026 CHSSC Work Plan