



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 05/03/2022

ITEM NO: 7

DATE: April 28, 2022
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Authorize the Town Manager to Execute a Second Amendment to an Agreement for Consultant Services with Walter Levison, Arborist for Two Months.

RECOMMENDATION:

Authorize the Town Manager to execute a Second Amendment to an Agreement for Consultant Services with Walter Levison, Arborist for two months (Attachment 1).

BACKGROUND:

The Consulting Arborist assists Town staff and Town decision makers in the application review process for discretionary development projects, providing information on existing tree health and suitability for retention, potential impact to existing trees, and necessary mitigation measures to protect existing trees. The Consulting Arborist also assists in reviewing appeals of tree removal permits. Currently, Walter Levison and Monarch Consulting Arborists are the Town's consulting arborists.

DISCUSSION:

The original 2015 Agreement (Attachment 2) was for a five-year term with an expiration in November 2020. During the term of the Walter Levison Agreement, an agreement with Monarch Consulting Arborists was approved on May 1, 2017, for a five-year term. In November 2020, the Town Council approved an extension of the term of the Walter Levison Agreement (Attachment 3) to coincide with the expiration of the Monarch Consulting Arborists Agreement.

PREPARED BY: Tania Maheu
Administrative Analyst

Reviewed by: Town Manager, Town Attorney, Community Development Director, and Finance Director

DISCUSSION (continued):

A two-month extension of the term of the Walter Levison Agreement is being requested to coincide with the end of the fiscal year. Additionally, the extension will allow time for Town staff to complete the process of reviewing submittals received in response to the Request for Qualifications (RFQ) for Consulting Arborist services. Staff will provide a recommendation on Consulting Arborists for Town Council consideration in June.

CONCLUSION:

Staff recommends that the Council authorize the Town Manager to execute a Second Amendment to the Agreement for Consultant Services with Walter Levison, Arborist.

COORDINATION:

The draft Second Amendment was prepared in coordination with the Town Attorney.

FISCAL IMPACT:

There is no fiscal impact as applicants pay for these services for their individual projects.

ENVIRONMENTAL ASSESSMENT:

This action is not a project defined under CEQA, and no further action is required.

Attachments:

1. Draft Walter Levison Second Amendment
2. Original 2015 agreement
3. First Amendment to Agreement