



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 05/03/2022

ITEM NO: 8

DATE: April 28, 2022
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Authorize the Town Manager to Execute a First Amendment to an Agreement for Consultant Services with Monarch Consulting Arborists LLC for Two Months.

RECOMMENDATION:

Authorize the Town Manager to execute a First Amendment to an Agreement for Consultant Services with Monarch Consulting Arborists LLC for two months (Attachment 1).

BACKGROUND:

The Consulting Arborist assists Town staff and Town decision makers in the application review process for discretionary development projects, providing information on existing tree health and suitability for retention, potential impact to existing trees, and necessary mitigation measures to protect existing trees. The Consulting Arborist also assists in reviewing appeals of tree removal permits. Currently, Walter Levison and Monarch Consulting Arborists are the Town's consulting arborists.

DISCUSSION:

The original 2017 Agreement (Attachment 2) was for a five-year term with an expiration in April 2022. This two-month extension of the term of the Monarch Consulting Arborists LLC Agreement is being requested to coincide with the end of the fiscal year. Additionally, the extension will allow time for Town staff to complete the process of reviewing submittals received in response to the Request for Qualifications (RFQ) for Consulting Arborist services. Staff will provide a recommendation on Consulting Arborists for Town Council consideration in June.

PREPARED BY: Tania Maheu
Administrative Analyst

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

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SUBJECT: Monarch Consulting Arborists LLC First Amendment

DATE: April 28, 2022

CONCLUSION:

Staff recommends that the Council authorize the Town Manager to execute a First Amendment to the Agreement for Consultant Services with Monarch Consulting Arborists LLC.

COORDINATION:

The draft First Amendment was prepared in coordination with the Town Attorney.

FISCAL IMPACT:

There is no fiscal impact as applicants pay for these services for their individual projects.

ENVIRONMENTAL ASSESSMENT:

This action is not a project defined under CEQA, and no further action is required.

Attachments:

1. Draft Monarch Consulting Arborists LLC First Amendment
2. Original 2017 Agreement