



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 12/13/2022

ITEM NO: 1

DATE: December 5, 2022

TO: Mayor and Town Council

FROM: Laurel Prevetti, Town Manager

SUBJECT: Interview Applicants and Make Appointments for the Following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Community Health and Senior Services Commission, Complete Streets and Transportation Commission, Finance Commission, General Plan Committee, Historic Preservation Committee, Library Board, Parks Commission, Personnel Board, and Planning Commission

RECOMMENDATION:

Interview applicants and make appointments for the following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Community Health and Senior Services Commission, Complete Streets and Transportation Commission, Finance Commission, General Plan Committee, Historic Preservation Committee, Library Board, Parks Commission, Personnel Board, and Planning Commission.

BACKGROUND:

The Boards and Commissions advise the Los Gatos elected officials on a variety of policy and community interest matters. The Town of Los Gatos had an open recruitment for 11 Boards and Commissions (including the Finance Commission), with members appointed by the Town Council with the exception of the Finance Commission. Per Los Gatos Municipal Code section 2.50.205(c)(4) each member of the Town Council shall appoint one Citizen Appointee to the Finance Commission.

Any resident interested in serving on a Town Board or Commission must complete the appropriate application and submit it during the recruitment period by the established deadline. Current Commissioners may seek to be reappointed upon the expiration of their current term, but reappointment to a new term is not automatic. Those Commissioners seeking reappointment must submit an application.

PREPARED BY: Wendy Wood
Town Clerk

Reviewed by: Town Manager, Assistant Town Manager and Town Attorney

BACKGROUND (continued):

Current Commissioners were notified of their term expiration and notices of the upcoming vacancies were published in the newspaper, posted on social media, published in the Town newsletter, and posted on the Town's website.

DISCUSSION:

On December 13, 2022, Council will interview applicants for the vacant Board, Commission, and Committee positions with one exception. The interviews for the Finance Commission were conducted by Vice Mayor Ristow for the vacant seat with a term expiring December 31, 2024, and by Council Member Badame for the seat with a term expiring December 31, 2022. Following the interviews, the Council may appoint applicants to the vacant positions with a majority vote, exclusive of the Finance Commission. Upon completion of the appointment process, the Clerk will announce the votes and the appointment to the Finance Commission per Los Gatos Municipal Code section 2.50.205(c)(4) will be made by the respective Council Member.

The Town Clerk will continue to advertise any unfilled positions and welcomes any additional direction from the Town Council. The next scheduled recruitment is set for February 2023 with interviews to be held in May/June 2023.

The number of vacancies and applications received for each Board, Commission, and Committee are as follows:

ARTS AND CULTURE COMMISSION (ACC): Two (2) full terms seats are open due to expiring terms, one (1) short term seat expiring December 31, 2023; and one (1) short-term expiring December 31, 2024, are open due to unexpected vacancies.

Applicants (4):

Maureen Cappon-Javey
Bent Jensen
Anne Lamborn
Chirag Mapara

Expiring Terms (2) and Vacant Terms (2):

Maureen Cappon-Javey
Vacant
Anne Lamborn
Vacant

BUILDING BOARD OF APPEALS (BOA): One (1) full term seat is open due to an expiring term; one (1) short term seat expiring December 31, 2023; and one (1) short term seat expiring December 31, 2024, are open due to an unexpected vacancy.

Applicants (1):

Shailesh Deshmukh

Expiring Term (1) and Vacant Terms (2):

Charles Holcomb
Vacant
Vacant

DISCUSSION (continued):

COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION (CHSSC): Two (2) full term seats are open due to expiring terms, and one (1) short term seat expiring December 31, 2023, is open due to unexpected vacancies.

Applicants (3):

Jeffrey Blum
Lydia Norcia
George Rossman

Expiring Terms (2) and Vacant Term (1):

Jeffrey Blum
Vacant
George Rossman

COMPLETE STREETS AND TRANSPORTATION COMMISSION (CSTC): Two (2) full term seats are open due to expiring terms.

Applicants (1):

Cindy Walker

Expiring Terms (2):

Robert Buxton
Cheri Finalle Binkley

FINANCE COMMISSION (FC): One (1) full term seat is open due to an expiring term; and one (1) short term seat expiring December 31, 2024, is open due to an unexpected vacancy.

Applicants (3):

Andrew Howard
Phil Koen
Kyle Park
Linda Reiners
Joe Rodgers

Expiring Term (1) and Vacant Term (1):

Kyle Park
Vacant

GENERAL PLAN COMMITTEE (GPC): One (1) full term seat is open due to an expiring term; and one (1) short term seat expiring December 31, 2025, is open due to an unexpected vacancy.

Applicants (2):

Adam Mayer
Ryan Rosenberg

Expiring Term (1) and Vacant Term (1):

Todd Jarvis
Vacant

HISTORIC PRESERVATION COMMITTEE (HPC): One (1) full term seat is open due to one (1) expiring term.

Applicants (1):

Martha Queiroz

Expiring Term (1):

Timothy Lundell

DISCUSSION (continued):

LIBRARY BOARD (LIB): Two (2) full term seats are open due to two (2) expiring terms.

Applicants (2):

Abby Horowitz
Bernadette White

Expiring Terms (2):

Trish Goldfarb
Susan Buxton

PARKS COMMISSION: Two (2) full term seats are open due to two (2) expiring terms.

Applicants (2):

Chirag Mapara
Rob Stephenson

Expiring Terms (2) and Vacant Term (1):

Sandy Gordon
Rob Stephenson
Vacant

PERSONNEL BOARD: One (1) full term seat is open due to an expiring term; and one (1) short term seat expiring December 31, 2025, is open due to an unexpected vacancy.

Applicants (1):

Jennifer Lewis

Expiring Term (1) and Vacant Term (1):

Jennifer Lewis
Vacant

PLANNING COMMISSION (PC): Two (2) full terms are open due to expiring terms.

Applicants (5):

Susan Burnett
Megan Crummett
Melanie Hanssen
Lynley Kerr Hogan
Bent Jensen

Expiring Terms (2):

Melanie Hanssen
Reza Tavana

CONCLUSION:

The Town Council is scheduled to interview applicants for the following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Community Health and Senior Services Commission, Complete Streets and Transportation Commission, General Plan Committee, Historic Preservation Committee, Library Board, Parks Commission, Personnel Board, and Planning Commission; at the conclusion of the interviews, the Council will make appointments based on a majority vote.

COORDINATION:

The preparation of this report was coordinated with the Town Manager and Town Attorney.

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SUBJECT: Boards and Commissions Interviews and Appointments

DATE: December 5, 2022

FISCAL IMPACT:

There is no fiscal impact associated with the appointments.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Applications
2. Council Policy 2-11: Commissions Appointments, Residency and Attendance Requirements, and Establishing a Quorum