



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 11/02/2021

ITEM NO: 7

DATE: October 21, 2021
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Authorize the Town Manager to Execute a Certificate of Acceptance and Notice of Completion for the Waterproofing Town-Wide Project (20-821-2010), Completed by California Roofing Company for a Roof Replacement on the Engineering Building and Authorize the Town Clerk to File for Recordation

RECOMMENDATION:

Authorize the Town Manager to execute a Certificate of Acceptance and Notice of Completion for the Waterproofing Town-Wide Project (20-821-2010), completed by California Roofing Company for a roof replacement on the engineering building and authorize the Town Clerk to file for recordation (Attachment 1).

BACKGROUND:

The adopted Fiscal Year (FY) 2019/20-2023/24 Capital Improvement Program (CIP) Budget designates funding for Waterproofing Town-Wide (20-821-2010). The engineering building roof replacement was identified as a priority project for use of this funding.

On April 20, 2021, the Town Council approved the Engineering Building Roof Replacement Project and authorized the Town Manager to award a construction contract to California Roofing Company, the lowest responsible bidder in an amount not to exceed \$56,122, including construction contingencies.

DISCUSSION:

The project replaced the roof on the engineering building that had reached the end of its serviceable life with a more energy efficient roof with a lifespan of 30 years.

PREPARED BY: Dan Keller
Facilities & Environmental Services Manager

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, Finance Director, and Director of Parks and Public Works

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CONCLUSION:

Authorize the Town Manager to Execute a Certificate of Acceptance and Notice of Completion for the Waterproofing Town-Wide Project (20-821-2010), completed by California Roofing Company for a roof replacement on the engineering building and authorize the Town Clerk to file for recordation

FISCAL IMPACT:

There were sufficient funds available in the CIP Budget for Waterproofing - Town-wide Project as displayed in the fiscal table.

Waterproofing - Town-wide CIP No. 821-2010		
	Budget	Costs
GFAR	\$75,000	
Total Budget	\$75,000	
Construction		\$53,204
Total Expenditures		\$53,204
Available Balance		\$21,796

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and not further action was required.

Attachment:

1. Certificate of Acceptance and Notice of Completion