



**TOWN OF LOS GATOS
COUNCIL POLICY COMMITTEE REPORT**

MEETING DATE: 05/26/2026

ITEM NO: 2

DATE: May 26, 2026
TO: Council Policy Committee
FROM: Wendy Wood, Town Clerk
SUBJECT: Review, Provide Feedback, and Direction on the Proposed Policy for Technological Disruption of Remote Public Access During Council Meetings and Potential Revisions to the Town Council Agenda Format and Rules Policy

RECOMMENDATION:

Review, provide feedback, and direction on the proposed policy for Technological Disruption of Remote Public Access During Council Meetings and potential revisions to the Town Council Agenda Format and Rules Policy.

BACKGROUND:

Last year, Governor Gavin Newsom signed Senate Bill 707 into law, amending the Brown Act to require qualified legislative bodies to provide hybrid public meetings through a two-way telephone or video platform. The Town of Los Gatos Town Council already complies with these requirements by conducting its meetings in a hybrid format via Zoom and will continue to do so.

In addition, Senate Bill 707 requires eligible legislative bodies to adopt, by July 1, 2026, a policy addressing how the agency will respond to disruptions in telephonic or internet service that could prevent members of the public from remotely observing or participating in a Council meeting.

DISCUSSION:

The proposed policy for Technological Disruption of Remote Public Access During Council Meetings establishes procedures for responding to disruptions in telephonic or internet services that prevent members of the public from remotely observing or participating in Town Council meetings. The policy is intended to ensure compliance with the requirements of Senate

PREPARED BY: Wendy Wood
Town Clerk

Reviewed by: Town Manager and Town Attorney

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SUBJECT: Proposed Council Meeting Technology Disruption Policy

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Bill 707 and Government Code section 54953.4 while maintaining transparency and continuity of government operations.

The proposed policy outlines procedures for announcing a disruption, recessing and reconvening meetings, documenting restoration efforts, and making good faith attempts to restore remote access services. The policy also provides operational flexibility for circumstances such as late-night disruptions, facility-wide power outages, or other emergency conditions that may make continuation of the meeting impracticable.

If remote access services cannot be restored within one hour, the policy allows the Town Council to either adjourn the meeting or continue the meeting upon making the findings required under the Brown Act. The policy further requires documentation of the disruption and restoration efforts in the meeting minutes.

In conjunction with this discussion, staff is also bringing forward the Town Council Agenda Policy for Committee consideration should the Committee wish to discuss amending the Council meeting end time to 11:00 p.m. The proposed Remote Public Access Disruption Policy includes provisions addressing late-evening disruptions and recognizes that continuation of a meeting beyond the established meeting end time may be impracticable.

CONCLUSION:

Staff requests the Committee's feedback and direction on the draft policy. If the Committee recommends forwarding the policy to the Town Council for consideration and adoption, staff will incorporate any edits and return with a final version for Council review and approval.

COORDINATION:

The preparation of this report was coordinated with the Town Manager's Office and the Town Attorney.

Attachments:

1. Draft Technological Disruption of Remote Public Access During Council Meetings Policy
2. Town Council Agenda Format and Rules Policy (2-01)