



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 11/01/2022

ITEM NO: 6

DATE: October 24, 2022
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Authorize Revenue and Expenditure Budget Adjustments to the Roadside Fire Fuel Reduction Project (CIP No. 812-0130) in the Amount of \$750,000 to Recognize Receipt and Expenditure of Federal Financial Assistance, and Acceptance of Match Requirements

RECOMMENDATION:

Authorize revenue and expenditure budget adjustments to the Roadside Fire Fuel Reduction Project (CIP No. 812-0130) in the amount of \$750,000 to recognize receipt and expenditure of Federal financial assistance, and acceptance of match requirements.

BACKGROUND:

On September 20, 2022, the Town Council received an update on the roadside fuel reduction federal grant of \$750,000 and recognized a future match commitment of \$750,000 (Attachment 1). The staff report informed Council that once the Town receives confirmation that the grant is being released, the Council will be asked to accept the grant to ensure the continuation of the roadside vegetation management plan and make the appropriate budgetary adjustments of \$750,000 for Fiscal Year 2022/23.

DISCUSSION:

On September 26, 2022, staff received final confirmation from the US Forest Service of the executed award (Attachment 2). Included in the award packet was notification that both advance and reimbursable payments are approved under the award. With receipt of the award staff can now start programming roadside fuel reduction along the remaining 7.71 miles of Priority 1 and Priority 2 roadside vegetation outlined in Attachment 1.

PREPARED BY: Arn Andrews
Assistant Town Manager

Reviewed by: Town Manager, Town Attorney, Director of Parks and Public Works, and Finance Director

DISCUSSION (continued):

As discussed in September, acceptance of the grant commits the Town to a one-to-one match. Staff will bring budget recommendations in the proposed Capital Improvement Program Budgets for FY 2023/24 and FY 2024/25 as part of the balanced budget process.

CONCLUSION:

Acceptance of the grant ensures the continuation of the roadside vegetation management plan and reduces the total project cost to the Town by \$750,000.

COORDINATION:

This staff report was coordinated with the Town Manager, Town Attorney, Director of Parks and Public Works, and Interim Finance Director.

FISCAL IMPACT:

Roadside Fire Fuel Reduction Project CIP No. 812-0130		
	Budget	
GFAR	\$ 75,191	
Budget Requested with the Staff Report	\$ 750,000	
Total Budget*	\$ 825,191	
Available Balance		\$ 825,191

* Acceptance of the grant commits the Town to a one-to-one match. Staff will bring budget recommendations in the proposed Capital Improvement Program Budgets for FY 2023/24 and FY 2024/25 as part of the balanced budget process.

ENVIRONMENTAL ASSESSMENT:

This roadway vegetation management project is categorically exempt from CEQA Guidelines section 15301, because it involves minor alterations to existing right of way, and section 15304, because it involves minor alterations to land.

Attachments:

1. September 20, 2022 Staff Report
2. US Forest Service Grant Award