



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 03/04/2025

ITEM NO: 3

**DRAFT
Minutes of the Town Council Meeting
Tuesday, February 18, 2025
7:00 P.M.**

The Town Council of the Town of Los Gatos conducted a regular meeting in person and via teleconference.

MEETING CALLED TO ORDER AT 7:04 P.M.

ROLL CALL

Present: Mayor Matthew Hudes, Vice Mayor Rob Moore, Council Member Mary Badame, Council Member Rob Rennie, Council Member Maria Ristow.

Absent: None.

PLEDGE OF ALLEGIANCE

Mayor Hudes led the Pledge of Allegiance. The audience was invited to participate.

Gabrielle Whelan, Town Attorney, stated the Town Council voted to continue the discussion of the two closed session items [on the February 18, 2025, 5:00 p.m. Closed Session agenda] after the regular meeting.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve the February 4, 2025 Closed Session Town Council Meeting Minutes.
2. Approve the February 4, 2025 Town Council Meeting Minutes.
3. Approve the February 11, 2025 Closed Session Town Council Meeting Minutes.
4. Adopt a Planned Development Ordinance to Allow Demolition of an Existing Senior Living Community and Construction of a Senior Living Community, Removal of Large Protected Trees, and Site Improvements Requiring a Grading Permit on Property Zoned R:PD. Located at 110 Wood Road. APN 510-47-038. An Environmental Impact Report has been Certified for the Project. Planned Development Application PD-20-001 and Environmental Impact Report EIR-21-002. Applicant: Rockwood Pacific. Property Owner: Front Porch Communities. Project Planner: Sean Mullin. Ordinance Title: An Ordinance of the Town Council of the Town of Los Gatos Repealing and Replacing Planned Development Ordinance 938 Establishing Development Standards and Allowable Uses for Lots Within the Planned Development Overlay Zone (APN 510-47-038). **ORDINANCE 2373**
5. Receive the Monthly Financial and Investment Report for December 2024.
6. Authorize the Town Manager to Execute the First Amendment to a Contract with Anvil Builders, Inc. dba Sonoma Tree Surgery to Extend the Term of Performance to September 30, 2027 for Vegetation Management – Townwide Open Spaces Project (CIP No. 832- 4508).

7. Adopt a Resolution Rejecting All Bids for the Montebello Bollard Project (CIP No. 813- 0235).
RESOLUTION 2025-004
8. Authorize the Town Manager to Execute a Fifth Amendment to the Agreement for Services with St. Francis Electric, Inc. for Traffic Signal and Streetlight Maintenance, and Underground Service Alert Locating Services to Increase the Contract Amount of \$90,000, for a Total Agreement Amount Not to Exceed \$1,098,948; and Amend the Rate Schedule.
9. Authorize The Town Manager to Execute an Agreement with Sustainable Waze to Continue to Produce, Manage, and Promote Los Gatos Music in The Park Summer Concert Series through 2027 for \$20,000 Annually, for a Total Amount Not to Exceed \$60,000.
10. Authorize the Town Manager to Execute a Second Amendment with Chavan & Associates, LLP. to Extend the Contract for One Year, Update the Scope of the Original Agreement, and Increase Compensation by \$56,500 for a Total Agreement Amount Not to Exceed \$189,000.
11. Approve the 2025-2027 Strategic Priorities.

Mayor Hudes opened public comment.

Gus Who

- Commented on the strategic priorities item and requested the Town prioritize sporting events.

Mayor Hudes closed public comment.

MOTION: Motion by Council Member Ristow to approve consent items one through eleven.
Seconded by Vice Mayor Moore.

VOTE: Motion passed unanimously.

VERBAL COMMUNICATIONS

Gus Who

- Commented on concerns with censorship, conducting the pledge of allegiance, water rate increases, and road safety.

D. Michael Kane

- Commented in support of the Town providing legal defense for Council Members.

Noa Sklar

- Commented on concerns with safety and traffic related to the proposed development on Oka Road.

Ty Hawk

- Commented on concerns with safety and traffic related to the proposed development on Oka Road.

Lynne Showalter

- Commented on concerns with proposed developments in relation to safety, traffic, and schooling.

John Proverbs

- Commented on concerns with traffic and safety related to the proposed development on Oka Road.

Lee Fagot

- Commented on concerns with new developments related to utilities, parking, and safety.

Romi Sklar

- Commented on concerns with the impact new developments have on traffic and the environment.

Bala

- Commented on concerns with traffic and safety related to the proposed development on Oka Road.

Jim

- Commented on concerns with a proposed development on Oka Road and Builder's Remedy regulations.

OTHER BUSINESS

12. Approve the 2025 Work Plan Recommended by the Parks and Sustainability Commission.

Nicolle Burnham, Parks and Public Works Director, presented the staff report.

Mayor Hudes opened public comment.

No one spoke.

Mayor Hudes closed public comment.

Council asked questions and discussed the item.

MOTION: Motion by Council Member Ristow to approve the 2025 Work Plan recommended by the Town Parks and Sustainability Commission. Seconded by Council Member Badame.

VOTE: Motion passed unanimously.

13. Authorize the Town Manager to Execute a Pass-Through Agreement with CSG, Inc. for the Review of Land Development Entitlement Applications and Subsequent Construction Plan Review and Inspection Services in an Amount Not to Exceed \$500,000; and Authorize Revenue and Expenditure Budget Adjustments in the Amount of \$150,000 to Recognize Deposits (Program 5999) and Permit Revenue (Program 5202) and Associated Expenditures for CSG Services.

Gary Heap, Town Engineer, presented the staff report.

Mayor Hudes opened public comment.

Gus Who

- Inquired about the number of bids received.

Mayor Hudes closed public comment.

Council asked questions and discussed the item.

MOTION: Motion by Council Member Ristow to authorize the Town Manager to execute a Pass-Through Agreement with CSG, Inc. for the review of Land Development Entitlement Applications and subsequent construction plan review and inspection services in an amount not to exceed \$500,000; and authorize revenue and expenditure budget adjustments in the amount of \$150,000 to recognize deposits (Program 5999) and Permit Revenue (Program 5202) and associated expenditures for CSG services. **Seconded by Vice Mayor Moore.**

VOTE: Motion passed unanimously.

14. Mid-Year Budget Report - July 1 - December 31, 2024:

- a. Receive the FY2024-25 Mid-Year Budget Report, including the FY 2024-25 Year End Projections
- b. Authorize Budget Adjustments as Recommended in the Mid-Year Budget Report
- c. Receive the Town Five Year Financial Projection from FY 2025-26 to FY 2029-30

Gitta Ungvari, Finance Director, presented the staff report.

Mayor Hudes opened public comment.

No one spoke.

Mayor Hudes closed public comment.

Council asked questions and discussed the item.

MOTION: Motion by Council Member Badame to receive the Fiscal Year [2024-2025] Mid-Year Budget Report, including the Fiscal Year 2024-2025 Year End Projections per Attachment 1; authorize budget adjustments as recommended in the Mid-Year Budget Report; and receive the Town Five Year Financial Projection from Fiscal Year 2025-2026 to Fiscal Year 2029-2030 in Attachment 2. **Seconded** by Vice Mayor Moore.

VOTE: Motion passed unanimously.

Mayor Hudes called a recess at 8:43 p.m.

Mayor Hudes reconvened the meeting at 8:54 p.m.

PUBLIC HEARINGS

15. Adopt a Resolution Modifying the Comprehensive Fee Schedule for Fiscal Year (FY) 2024-25 Amending Certain Fees, Rates, and Charges for FY 2024-25. **RESOLUTION 2025-005**

Gitta Ungvari, Finance Director, presented the staff report.

Mayor Hudes opened public comment.

No one spoke.

Mayor Hudes closed public comment.

Council asked questions and discussed the item.

MOTION: Motion by Council Member Ristow to approve a resolution modifying the Comprehensive Fee Schedule for Fiscal Year (FY) 2024-25 amending certain fees, rates, and charges for [Fiscal Year] 2024-25. **Seconded** by Vice Mayor Moore.

VOTE: Motion passed unanimously.

COUNCIL/TOWN MANAGER REPORTS

Council Matters

- Council Member Rennie stated he met with a member of the Complete Streets and Transportation Commission (CSTC); attended a Valley Transportation Authority (VTA) Board meeting; spoke at Community Emergency Response Team (CERT) Meet and Greet; attended a General Plan Committee meeting, a Silicon Valley Clean Energy Authority (SCVEA) Board meeting; and met with a member of the Los Gatos Thrives Foundation.
- Vice Mayor Moore stated he met with the Executive Director of West Valley Community Services and staff; attended a VTA Board meeting, a Finance Commission meeting, a Cities Association Legislative Action Committee meeting; and held a Council Member Community Coffee event.

- Council Member Ristow stated she attended a Pizza and Policy meeting with County Supervisor Betty Wong; met with residents; observed a Finance Commission meeting; attended a Conceptual Development Advisory Committee (CDAC) meeting, a General Plan Committee meeting, a SVCEA Board meeting, a VTA Policy Advisory Committee meeting, and the orientation for Ride and Taste Los Gatos.
- Council Member Badame stated she participated in a meeting of the West Valley Storm Water Authority (WVSWA) Board formerly known as the West Valley Clean Water Authority, the West Valley Solid Waste Management Authority (WVSWMA) Board meeting; met with the CSTC Chair; participated in a CDAC meeting; and met with members of the public on Town matters.
- Mayor Hudes stated he met with a CSTC Commissioner, the Director of KCAT; participated in the CERT program, a Defending Democracy Webinar; participated as a judge of the Los Gatos Lions Club Student Speaker Competition; met with County Executive James Williams; participated in Ride and Taste Los Gatos; met with a group on Jewish family services and other social services; and attended other meetings previously mentioned.

Town Manager Matters

- Commented on the strategic priorities discussion held on February 11, 2025, which were approved at this meeting.
- Commented on the budget priorities.

CLOSED SESSION REPORT

Gabrielle Whelan, Town Attorney, stated the first closed session item was a discussion of existing litigation pursuant to Government Code section 54956.9, and authorized pursuant to subsection h of that code section, and that discussion has been continued to Friday, February 21, 2025; and with regard to the other two closed session items, one regarding conference with legal counsel regarding anticipated litigation and the other is an employee performance. She stated those items will be discussed now, and there will be a report of any action after the closed session.

ADJOURNMENT

The regular session meeting adjourned at 9:34 p.m.

Respectfully Submitted:

Jenna De Long, Deputy Town Clerk