COMMISSIONS/BOARDS/COMMITTEES UPDATES

for October 16, 2026

As specified by Town Policy, the Mayor or any two members of Council may request consideration of these or any items at a future Council Meeting.

FINANCE COMMISSION SPECIAL MEETING RECOMMENDATION FOR SEPTEMBER 30, 2026

At a special meeting on September 30, 2026, the Finance Commission recommended that the Town Council: [(1) Adopt a policy – Adopt a Community Grant Policy by Council action, amending or replacing Resolution 1993-173, and review it every two years; (2) Know the grantee – Require a staff-verified eligibility screen before any application is read: legal standing, filings, board independence, a conflict-of-interest policy, disclosure of Town relationships, prior grants and location, with a five-day document cure. Refer requests made to Council members to staff; Council and commissioner recusal will follow from the Policy 2-04 review; (3) Tie grants to priorities - Require every grant to fit a focus area from a Council-adopted list, including youth, with a measurable outcome reported at closeout; (4) Score in public - Score applications at a noticed public meeting of the reviewing committee, where applicants present their case and every score is recorded and published. Use anchored, calibrated criteria and a written rule for setting amounts, including partial awards. This is where the real work is done; (5) Approve in public - Approve every grant (recipient, amount and purpose) by resolution at a noticed Council meeting, acting on the recommendation of staff or the reviewing committee. This closes the process: no applicant presentations, only the public comment the law requires. Begin with the paused 2026-27 awards; (6) Contract for core services - Convert sustaining grants into service contracts in the operating budget, with firm written criteria for which services qualify, defined outputs and three-year terms reopened to competition. First examine their growth from four lines and $57,000 in 2021-22 to nine lines and $110,500 in 2026-27; (7) Control the money - Pay in advance; prove spending at closeout with reconciled receipts certified by two people; recover unsupported funds; keep a five-year audit right; bar new awards while a prior grant is unresolved; report to the Council annually] and

Recommended that Town Council require Form A-1 (applicant eligibility certification including various regulatory and conflict discloser) of all FY 2026-27 applicants, seat a new rating panel that includes two Finance Commission members chosen by the Commission, and direct that panel to score every sustaining and competitive applicant at a noticed public meeting before any award.], and recommend the Town Council receive the recommendations [page 13 of the addendum - (1) Hold all agreements. None is signed on the July scoring; (2) All applicants, sustaining and competitive, complete proposes A-1 before scoring; (3) Council seats a new rating panel of members who did not score in July, to avoid any appearance of bias; (4) The Finance Commission picks two of its members for the panel at a noticed meeting; (5) The panel scores every applicant, sustaining and competitive, at a noticed public meeting; (6) Eligible applicants present and answer questions; the public may comment; (7) Raters disclose any relationship with an applicant and recuse on the record; all scores are published; and (8) Council approves all awards by resolution with public purpose findings. No grant goes unscored] with exception of (3) to provide flexibility whether they handle a new panel or stay with the existing.

ATTACHMENT 2

Summary of Commission Rationale: The Finance Commission made this recommendation in an effort to create an equitable, ethical, and transparent community grant process.

Staff Recommendation: Staff recommends considering the recommended policy and procedures for fiscal year 2027-28 Community Grants. For FY 2026-27 Community Grants, staff recommends ensuring reporting compliance as required by the current grant process, with a Finance Department-driven review of 2025-26 grants. Additionally, staff is working to implement certain current-year improvements, including non-profit status, conflict disclosures, public review and action by the rating committee on grant awards, and public Council action on awards. Staff is proceeding and will update the Council on the status of the program. Currently, the 2026-27 program is paused pending additional internal controls.

Council Members may request consideration of these topics at a future Council meeting as specified in the Town Agenda Format and Rules Policy.

PLANNING COMMISSION MEETING RECAP FOR OCTOBER 14, 2026

PACKETS DELIVERED TO THE COMMISSION ELECTRONICALLY – October 9, 2026.
ROLL CALL – All present except for Chair Burch.

VERBAL COMMUNICATIONS
Member of the Public

CONSENT ITEMS

1. Approve the Draft Minutes of Approve the Draft Minutes of the September 23, 2026, Planning Commission Meeting.
   Approved (6-0).

PUBLIC HEARINGS

2. Forward a Recommendation to the Town Council on an Ordinance Amending Chapter 29 (Zoning Regulations) of the Town Code for Senate Bill 9 (SB 9) Regarding Urban Lot Splits and Two-Unit Housing Developments in Response to Changes in State Law. The Proposed Amendments to the Town Code are Not Considered a Project Under Section 15378 of the California Environmental Quality Act, and in Accordance with Government Code Section 66411.7 (n) and 66452.21 (g), Senate Bill 9 Ordinances are Not a Project Subject to the California Environmental Quality Act. Town Code Amendment Application A-26-004. **Project Location: Town Wide.** Applicant: Town of Los Gatos.

   Forwarded recommendation of approval to the Town Council (6-0).

OTHER BUSINESS
None.