



**TOWN OF LOS GATOS**  
**COMMUNITY HEALTH AND SENIOR**  
**SERVICES COMMISSION AGENDA REPORT**

MEETING DATE: 01/23/2025  
ITEM NO: 4

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DATE: January 16, 2025  
TO: Community Health and Senior Services Commission  
FROM: Katy Nomura, Assistant Town Manager  
SUBJECT: Consider Adoption of a Resolution Amending the Meeting Day, Time, and Location of the Community Health and Senior Services Commission

**RECOMMENDATION:**

Consider Adoption of a Resolution Amending the Meeting Day, Time, and Location of the Community Health and Senior Services Commission.

**BACKGROUND:**

Government Code Section 54954 requires standing committees to provide a time and place for holding regular meetings. This action is typically done by resolution. Adopting a time and place resolution does not preclude staff from calling a special meeting to address urgent Town business.

**DISCUSSION:**

Commissioners may address any scheduling conflicts with the proposed time and place resolution and request the Commission consider alternative meeting days and/or times. In the past, there has been interest in starting the meetings at 4:00 p.m. and the attached resolution includes this new time.

The current meeting day is the fourth Thursday of each month, with the exception of the July recess. With this schedule, the November and December meetings conflict with holidays when the Town administrative offices will be closed. Staff is looking into alternative dates for the months of November and December and will poll the Commissioners for availability.

**Attachments:**

1. Draft Time and Place Resolution
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