



**TOWN OF LOS GATOS  
COMMUNITY HEALTH AND SENIOR  
SERVICES COMMISSION AGENDA REPORT**

MEETING DATE: 01/23/2025  
ITEM NO: 6

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DATE: January 16, 2025  
TO: Community Health and Senior Services Commission  
FROM: Katy Nomura, Assistant Town Manager  
SUBJECT: Receive an Update on the Senior Service Coordinator Position (Information Only)

**RECOMMENDATION:**

Receive an update on the Senior Service Coordinator position.

**REMARKS:**

On December 30, 2024, the Town opened the recruitment for the part-time position of Senior Service Coordinator and the posting can be found here: <https://www.governmentjobs.com/careers/losgatos/jobs/4773163/senior-service-coordinator-services-for-older-adults?pagetype=jobOpportunitiesJobs>. The CHSSC was notified of the posting via email on January 6, 2025. The application deadline is January 26, 2025, with interviews expected to occur mid-February.

It should be noted that Commissions do not have authority or decision-making capacity over job descriptions, labor relations, labor issues, hiring practices, or directing staff work. This update is provided as information only.

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