



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 12/21/2021

ITEM NO: 13

DATE: December 15, 2021
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Reaffirm Town Council Code of Conduct Policy

RECOMMENDATION:

Reaffirm Town Council Code of Conduct Policy.

REMARKS:

The Council Code of Conduct Policy (Attachment 1) provides guidelines and procedures related to the Town Council's relations and communications with each other, Boards and Commissions, the public, the media, and Town staff. In addition, the Policy describes appropriate Council roles and behaviors before, during, and outside of Council meetings, including the specific duties of the Mayor and Vice Mayor. The Policy was last updated December 2019.

Every year, the Council considers and reaffirms the Town Council Code of Conduct Policy. This action provides important visibility to this Policy and reinforces the Town's commitment to conduct its business with civility and respect of all participants.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

ENVIRONMENTAL ASSESSMENT:

This action is not a project defined under CEQA, and no further action is required.

Attachment:

1. Town Council Code of Conduct Policy

PREPARED BY: Janette Judd
Executive Assistant to the Town Manager and Town Council

Reviewed by: Assistant Town Manager and Town Attorney
