



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 10/15/2024

ITEM NO: 4

DATE: October 15, 2024
TO: Mayor and Town Council
FROM: Katy Nomura, Interim Town Manager
SUBJECT: Vegetation Management – Townwide Open Spaces Project (CIP No. 832-4508):
a. Award and Authorize the Town Manager to Execute a Contract with Anvil Builders Inc. dba Sonoma Tree Surgery in an Amount Not to Exceed \$1,513,712.00; and
b. Authorize Staff to Issue Change Orders in an Amount Not to Exceed 20% of the Contract Value

RECOMMENDATION:

Vegetation Management – Townwide Open Spaces Project (CIP No. 832-4508):
a. Award and authorize the Town Manager to execute a contract (Attachment 1) with Anvil Builders Inc. dba Sonoma Tree Surgery in an amount not to exceed \$1,513,712.00; and
b. Authorize staff to issue change orders in an amount not to exceed 20% of the contract value.

BACKGROUND:

The Town of Los Gatos has been working on a vegetation management program since 2020. To support this work, the Town was awarded funding through the Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program for vegetation management in the Town-owned open spaces of La Rinconada Park, Worcester Park, Novitiate Park, Heintz Open Space, and Santa Rosa Open Space.

The open space vegetation management project will provide shaded/mosaic fuels reduction work in the Town-owned spaces noted above. This project will thin underbrush and small trees and remove dead and dying trees to improve open space health and wildfire resilience.

PREPARED BY: Mike Mathiesen
Wildfire Manager

Reviewed by: Interim Town Manager, Town Attorney, Finance Director, and Parks and Public Works Director

This project is intended to:

- Establish healthy, resilient fire adapted ecosystems to protect and conserve the Town’s natural resources;
- Reduce wildfire risk at residential properties adjacent to Town open spaces; and
- Reduce the severity of catastrophic wildfire by removing and thinning overgrown fuels in the open spaces.

Project locations include:

- 9.93 acres in Novitiate Park
- 11.33 acres in Worchester Park
- 8.64 acres in La Rinconada Park
- 88.12 acres in Heintz Open Space
- 75.89 acres in Santa Rosa Open Space

Treatment activities will consist of mechanized work in areas with less than 35% slope. Work will be completed using skid steers and tracked chippers to remove dense stands of understory vegetation and using chainsaws to thin live trees less than 8-inches in diameter and dead trees up to 12- inches in diameter. A mosaic understory will be retained for wildlife habitat and soil erosion control.

This contract will also include two years of maintenance vegetation management in these spaces.

DISCUSSION:

The project was advertised for bid, with bids due on September 11th, 2024. A summary of bid results is presented in Table 1. The contract is recommended to be awarded to Anvil Builders Inc. as the apparent low and responsive bidder.

Table 1. Bid Summary for Vegetation Management in Town Open Spaces (CIP No. 832-4508)

BIDDER NAME	BASE BID
Anvil Builders Inc	\$1,513,712.00
Community Tree Service	\$1,815,986.00
Bay Area Tree Specialists	\$2,128,793.22

CONCLUSION:

Staff recommends awarding and authorizing the Town Manager to execute an agreement with Anvil Builders Inc. in an amount not to exceed \$1,513,722.00 and authorize staff to issue change orders in an amount not to exceed 20% of the contract value.

COORDINATION:

This project has been coordinated with the Finance Department.

FISCAL IMPACT:

The fiscal table below reflects the budget for Phase 2 of this project, including the requested FEMA Hazard Mitigation Grant Program funds.

Vegetation Management - Town-wide CIP No. 832-4508		
	Budget	Costs
Phase 2 - Source of Funds		
GFAR	\$ 530,448	
FEMA Hazard Mitigation Grant	\$ 1,627,320	
Total Budget	\$ 2,157,768	
		Costs
Phase 2 - Expenditures		
Previously Authorized Consultant Services Agreement with Sequoia Ecological Consulting		\$ 181,165
First Amendment to Consultant Services Agreement with Sequoia Ecological Consulting Including a \$1,000 Correction to Original Agreement (Subject to Another Staff Report on 10-15-24)		\$ 50,190
Contractor Services for Vegetation Management (Requested with this Staff Report)		\$ 1,513,712
Contractor Services 20% Contingency for Vegetation Management (Requested with this Staff Report)		\$ 302,742
Total Expenditures		\$ 2,047,809
Total Project Balance		\$ 109,958

ENVIRONMENTAL ASSESSMENT:

This is a project as defined under CEQA and is covered by the Towns Project Specific Analysis (PSA) filed with CAL FIRE in Sacramento.

PAGE 4 OF 4

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DATE: October 10, 2024

Attachment:

1. Draft Contract with Anvil Builders Inc. dba Atlas Sonoma Tree Surgery