

Facility Security:

December 2025

### New Policy

This new policy has been developed to provide guidance on the safety and physical security of local government facilities. Highlights include:

SECURE FACILITY ACCESS provides guidelines for securing facilities that are not open to the public.

PUBLIC FACILITY ACCESS provides guidelines for facilities with public access.

SUSPICIOUS ACTIVITY outlines employee requirements in response to activities that may be considered suspicious.

BREACH OF SECURITY outlines employee responsibilities in the event of a breach.

SECURITY ASSESSMENTS provides requirements for conducting risk assessments.