



ACTION ITEM REPORT

Item Title:

City Manager Report

A. General Report

B. Projects Updates: Wastewater Treatment Plant & Wastewater Collection System, Water Treatment Plant & Water Distribution System, Street Projects, Drainage

A. Report:

- Continue collaboration with current and new developers. We are working strategically with internal staff and engineering consultants to ensure we have adequate service capacity to support continued development.
- HR policies have been implemented.
- The IT Director is working on creating a hybrid NAS + cloud approach. We will work toward establishing a local NAS with cloud backup capabilities. We are also working on implementing an authenticator phase for additional security measures, along with new cybersecurity and computer use policies.
- The new FY27 budget was officially launched. I met with all department heads and provided them with a copy of the budget. We reviewed report access and discussed my expectations moving forward.
- Working on finalizing our first UDC policy that will align with our Comprehensive Plan.
- Working with staff to update our website and agenda software to make both more user-friendly and provide a more modern look and experience.
- Exploring software updates that could automate the plat intake and permit review processes.
- Hired Travis James with TXP Company as our TIRZ consultant to assist the City with finalizing TIRZ #2, evaluating the potential creation of TIRZ #3, and developing a phase-out plan for TIRZ #1, which will be concluding in 2029. This will include evaluating the appropriate process for dissolving the TIRZ without negatively affecting the General Fund.
- Attended the September Cameron County Hurricane Preparedness Meeting.
- Visited the Water and Sewer Plant and toured the laboratory and office areas.
- Attended a TML webinar on Strategic Planning for Economic Development.
- Met with Mr. Aleman, Cameron County Economic Development Director, and his coordinator to continue building our relationship and discuss potential future collaborations.
- Attended the 25th UT School of Health Anniversary and Texas Venture events.
- Met with the Superintendent to continue strengthening communication and partnerships for future projects.

- Secured confirmation from Magic Valley Electric Cooperative regarding the new light poles that will be installed along Henderson Road. If the road is expanded, Magic Valley will relocate the poles at its cost.
- Attended the LRGV Water Planning Advisory Committee meeting.
- Secured funding from the CDC to host our 1st Annual Christmas Tree Lighting Event.
- Worked diligently with our Agent of Record and staff to develop recommendations for City Council regarding our insurance coverage. This will be presented at a Special City Council meeting following today's meeting.
- Reviewed several annual agreements and was able to negotiate three-year terms that will provide additional savings to the City.

B. Projects Update

PROJECT NAME	PROJECT DESCRIPTION	PROJECT UPDATE (9/30/2026)
Street CDBG Project CDV23-0338	The project consists of street reconstruction improvements along 9th St., 7th St., 5th St., and First St. Improvements include 2" HMA, scarifying surface and 6" of base material, reshape and compact existing base course with 1% lime and additional 1" of limestone base material, removing and replacing curb and gutter, driveway repairs, sidewalk repair, and related appurtenances as shown on the plans and as required by the specifications in Los Fresnos, Texas.	Project Close Out
Valle Alto Drainage Improvements	The project consists of approximately 3543 cubic yards of detention pond excavation, 4553 cubic yards of ditch excavation, 1450 LF of drainage ditch cleaning and improvements, and four new headwalls for concrete pipes. The construction project will take place between neighborhoods in Los Fresnos, Texas	• The Notice of Award will be presented to the City Council for consideration at its October 13, 2026, meeting. • A preconstruction meeting will be scheduled after City Council approval.
Resaca Escondida Drainage Improvements	The project consists of stormwater improvements including storm sewer, culverts, headwalls, and hike & bike trail demolition and repair. The construction project will take place in the CCDD#1 easement and adjacent to the Resaca Escondida Subdivision in Los Fresnos, Texas.	• Preconstruction Meeting was held on September 29, 2026, • Contractor has 90 calendar days • NTP begins on October 12, 2026 with a contract end of January 10, 2027
Whipple Road Drainage Improvements	The area located at the northwest corner of the intersection of Whipple Rd. and the railroad tracks sustain continuous flooding during large storm events. Storm water runoff is collected by the roadside ditches along Whipple Rd. which drain west to a swale located approximately 500 linear feet east of Evergreen St. The swale drains southbound to an existing lateral drainage ditch. This ditch will be improved as a detention pond by the new development of Valle Alto East Subdivision Phase V. Future phases of the development propose to eliminate this swale. This project proposes improvements to the roadside ditches along Whipple Rd. from the railroad tracks to the Resaca, culvert road crossings, and proposed storm water system for Valle Alto East Subdivision Phase V.	• Construction Plans to be submitted to TWDB by 10/12/26

Drainage Master Plan	A comprehensive drainage plan to address critical drainage problems within the city limits. The plan provides a comprehensive evaluation of existing drainage conditions, provides inventory and mapping of existing drainage infrastructure, Hanson reviewed applicable local, state and federal regulations related to drainage and recommended changes to local rules, preparation of capital improvements plan that included budget estimates for proposed improvements and funding mechanism for CIP projects.	• Plan was adopted on May 12, 2026 • Pending submittal of KMZ files
WWTP Improvements CWSRF	The project will consist of upgrades to portions of the Los Fresnos Wastewater Treatment plant. Upgrades will include replacing the motor control center listed as MCC A located west of the south oxidation ditch, replacement of the equipment in the north clarifier, replacement of the equipment in the south clarifier, and rehabilitation of the original sludge drying beds.	• Categorical Exclusion received • Task Order to be submitted to the City by 10/02/26
TWDB-CWSRF PROJECT NO. 73687 - CID 03	Rehabilitate Brick Manholes and Clay sewer lines	Waiting on final approval from TWDB to advertise and go out for bids
TWDB Water Supply and Infrastructure Grant	Completed a Water Supply and Infrastructure Grant Application and submitted to TWDB.	• Submitted on 7/31/26 • Selections to be made October 2026
TWDB DWSRF # 62627 - CID 02	Upgrade WTP to 1.5 MGD and refurbish water plant including adding new filters and other system functions for the additional .5 MGD	August 16, 2026, Letter to City – Certificate of Approval/Authorization to Release Retainage - Final items being completed on warranty items by contractor
TWDB-CWSRF PROJECT NO. 62687 - CID 03	Water Distribution Rehabilitation removing asbestos lines and replacing them with PVC lines	TWDB waiting for CCN Application to be administratively complete by PUC to move forward with awarding funds to this project
TWDB-CWSRF PROJECT NO. 73687 - CID 02	Wastewater Collection System Rehabilitation of lift station and extending new sewer service to FM 1575 and Harvey Escalante Rd area	April 2, 2026, Letter to City – Certificate of Approval/Authorization to Release Retainage - Working with TWDB to release unused funds of approximately \$108K
CCN Amendment Application	Amend Water and Sewer CCN with Olmito WSC and Rio Hondo WSC	Application is Administrative complete on October 1, 2026 and now we need to move to the next step is respond to questions, send notifications to 3 land owners, 12 agencies, publish 2 week notice, affidavits