



ACTION ITEM REPORT

Item Title: Consideration and Action to approve funding for Microsoft Office 365.

Recommendation:

The city's email system needs to be upgraded. This has been in the works for about 3 years and will finally be done. Part of the upgrade is a requirement for all cities to move to a certain email address. It is as follows: name@citytx.gov or specifically in my case it will be mmilum@losfresnostx.gov. The platform we will move to is Office 365. This will allow for better management of emails for meeting requirements of saving all emails. Emails will be stored off site changing the need to continually upgrade servers and add more capacity. This will also provide more protection from unwanted viruses and cyber-attacks. This is an annual fee and we have the funds available in the IT budget due to utilizing VEAE Communication Services instead of an IT Director.

I recommend approval.