

Regular Meeting

~ Minutes ~

Monday, November 4, 2024

6:00 PM

City Hall

AGENDA

Call to Order

The meeting was called to order at 6:00 PM by President Enrique C. Juarez

Invocation and Pledge of Allegiance

Mark Milum gave the invocation and led the audience in the Pledge of Allegiance.

Citizens Forum- To speak you must sign-in prior to the meeting and you have a limit of 5 minutes to speak.

Rogelio Nunez, Director of the Narciso Martimez Cultural Arts Center gave a summary on Conjunto Festival held at the Los Fresnos Memorial Park on Oct. 3 & 4, 2025. He advised the board the Los Fresnos Police Department and Public Works Department did a great job and thanked the CDC for their support.

Action Items

Consideration and ACTION to approve the minutes from October 7, 2024.

Motion was made and seconded to approve the minutes from October 7, 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Pedro Maldonado, Board Member
SECONDER:	Marco Huerta, Board Member
AYES:	Juarez, Maldonado, Casanova, Huerta, Cappon, Alvarez
ABSENT:	Claudia M. Villarreal

Consideration and ACTION to acknowledge the October 2024 Financial Report. A.

Monthly B. Year to Date report C. Sales Tax report

Mr. Milum reported the check register showed checks all previously approved, the largest amount being a partial payment of \$16,000 for the Sierra RV Park alley paving, 8.33% of the budget complete, revenue is 7.39%, just under budget, and expenditures are all up to date. Sales tax report listed \$49,590.92 for the month, 18.68% down from last year due to it being abnormally high last year.

Motion was made and seconded to acknowledge the October 2024 Financial Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Marco Huerta, Board Member
SECONDER: Pedro Maldonado, Board Member
AYES: Juarez, Maldonado, Casanova, Huerta, Cappon, Alvarez
ABSENT: Claudia M. Villarreal

Consideration and ACTION to approve a sign grant for Los Fresnos Ash Tree Community Plaza.

Board member Marco Huerta explained the sign located at the Ash Tree Plaza needs to be replaced. The cost estimate to replace is \$104,131.78, all four business located at the plaza have agreed to participate in the replacement and are requesting the matching grant of \$3,750 each business a total of \$15,000.

Mr. Huerta recommended to approve the sign grant for the Los Fresnos Ash Tree Community Plaza, the CDC portion would be \$15,000 and reminder balance be split by the business.

Motion was made and seconded to approve a sign grant in the amount of \$104,131.78 with the CDC portion being \$15,000.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Daniel Alvarez, Vice President
SECONDER: Gordon D. Cappon, Board Member
AYES: Juarez, Maldonado, Casanova, Huerta, Cappon, Alvarez
ABSENT: Claudia M. Villarreal

Consideration and ACTION to approve a change order for drainage for the Veterans Memorial Project.

Mr. Milum explained the change order would address drainage upgrades needed to the memorial and recommend approval splitting the cost with the city.

Motion was made and seconded to approve a change order for the drainage for the Veterans Memorial Project in the amount of \$6,522.83 with the CDC portion being \$3,261.41.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Pedro Maldonado, Board Member
SECONDER: Leonel Casanova, Board Member
AYES: Juarez, Maldonado, Casanova, Huerta, Cappon, Alvarez
ABSENT: Claudia M. Villarreal

Consideration and ACTION to approve funding to repair alley behind 309 E Ocean Blvd.

Mr. Milum explained there were areas where the dumpster is located and in the entrance of the alley that need to be repaired. He recommend approving the lowest quote received in the amount \$9,810.05.

Motion was made and seconded to approve funding to repair alley behind 309 E Ocean Blvd in the amount of \$9,810.05.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marco Huerta, Board Member
SECONDER:	Pedro Maldonado, Board Member
AYES:	Juarez, Maldonado, Casanova, Huerta, Cappon, Alvarez
ABSENT:	Claudia M. Villarreal

Report by CDC Consultant**CDC Consultant Report October 2024 A. Business & Resident Site Information B. Business Outreach C. Community Development D. Sponsored Promotions**

Mr. Martinez congratulated the Los Fresnos Chamber of Commerce for a successful Halloween event. He introduced CDC Intern, Valentina Baez, the board welcomed her.

Mr. Martinez reported he is assisting Boys & Girls Club to begin grant searching, gave an update on permits issued for the month of October, continues assisting customers with business needs and is assisting the city in the Los Fresnos 20-year Comprehensive Pan..

RESULT:	NO ACTION
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Report by General Manager**General Manager A. Veteran's Memorial**

Mr. Milum advised the board with the approval of the drainage change order construction would continue to complete the memorial.

RESULT:	NO ACTION
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Adjournment

The meeting was closed at 6:26 AM

Presiding Officer of the Council

Recorder